

Policy of the Board of Directors

CONNECTION, LINE EXTENSION AND CUSTOMER REQUESTED CONSTRUCTION FEES

GENERAL POLICY STATEMENT:

This Connection and Line Extension Policy is intended to strike a balance between the cost of installing facilities to serve proposed load and defray some of the future costs of improvements to meet new loads. This Policy offers guidelines under which the General Manager may offer new connections and line extension services, and address customer requests regarding existing Trinity Public Utilities District (District) facilities.

ELIGIBILITY:

This Policy pertains to all existing or potential customers. Existing customers must have no past due balance on any billing account and must not have had more than one Disconnect for Non-Pay (DNP) within the previous 12 month period, or for the lifetime of their account, whichever is shorter.

FEE STRUCTURE:

The fee for service connections or line extensions shall be based on the shortest viable distance, between the point of service and the nearest District owned 12kV or 21kV conductor (the "Service Distance"). The service route, in the District's sole opinion, shall provide the safest and most orderly expansion of the District's electric system and may not be the shortest route. In determining the viability of the shortest distance, the District will avoid significant geological impediments, structures, improved roads, and consider available rights of way or potential rights of way.

The District should recover 100% of the cost for residential or commercial line extensions. The District should recover 100% of the cost for non-residential high impact line extensions plus an additional 15% infrastructure charge. The General Manager may negotiate the line extension fee for commercial line extensions that meet certain criteria. The negotiated price must be approved by the Board of Directors. Line Extensions greater than 2000 feet or larger than 600 amps per parcel are subject to approval by the Board of Directors.

The fees shall be adjusted each July 1 to reflect the actual cost of materials, labor and overhead for customer requested construction projects. Fees applied will be based on the date the customer pays the fees.

Engineering and Design Fees: The engineering and design of all District facilities shall be solely the purview of the District. Line extensions will be charged an estimate deposit of \$300 prior to a District employee performing a site visit and preparing an estimate and work order. The deposit will be credited to the line extension contract. Requests for service in excess of 600 amps will require submission of detailed load information. The customer is responsible for payment for an engineering load analysis if required, and review by the Trinity County Building Department prior to a site visit or preparation of estimate.

Fees paid by check, and returned as "insufficient funds" are subject to a returned charge

Construction Fees may be subject to discounts for customers who choose to construct all electric facilities, if applicable based on the Affordable Comfort Program Policy.

For underground service, the Service Requester will be required to provide all trenching and backfill and furnish and install all conduits and concrete or other civil structures, all in accordance with the District's specifications and to the sole satisfaction of the District.

All three-phase services exceeding 600 amps shall be served by a pad mount transformer and underground service.

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OTHER CONSIDERATIONS:

The following other considerations are provided in alphabetical order.

1. Access
2. Approvals and Permits
3. Backfilling
4. Easements and Rights of Way
5. Extensions Beyond 2000 feet
6. Idle facilities
7. Improvements or Increase to Existing Facilities
8. Inspection of Underground Services
9. Joint Poles
10. Large Loads
11. Metering
12. Multiple Parcels and Subdivisions
13. Overhead to Underground Conversions
14. Ownership of Facilities
15. Payment of Fees
16. Refusal to Serve
17. Relocation of Facilities
18. Restoration of individual service after disaster
19. Security Deposit
20. Service Connection/Extension Contract
21. Service Voltage
22. Temporary Service Resulting in Permanent Service
23. Tree Contacts
24. Vegetation Removal

1. Access: The Service Requester is to provide, at no cost to the District, means for vehicular access to all facilities to be installed by the District. No construction will be performed by the District until the Service Requester has provided such access to District approval. After construction, the Service Requester and/or new owner must continue to provide the District unlimited access to its facilities.
2. Approvals and Permits: Third Party Inspections and Permits: All customer equipment must be permitted and inspected by the appropriate agency before energizing, usually the Trinity County Building Department.
3. Backfilling: The Service Requester must receive the District's acceptance of any electric facilities furnished and installed by the Service Requester prior to backfilling. Failing to do so may require that the Service Requester take all steps necessary to prove, to the District's sole satisfaction, that such facilities were properly installed to District's standards. Installation of underground conductors may, at the District's sole discretion, not be installed until backfilling is completed. In no event will underground facilities be energized until backfilling is completed.
4. Easements and Rights of Way: The Service Requester shall obtain and record, at no cost to the District, all easements, right of ways, and encroachment or use permits in a form and manner acceptable to the District that, in the opinion of the District, are needed for the District to have perpetual rights to install, maintain, and connect other customers to its facilities. Any required environmental documents shall be prepared by the Service Requester, at no cost to the District. The District, at its sole discretion, may assist in the development of the foregoing documents, but in no event shall the District bear the cost of any associated fees, surveys, or legal or consulting expenses. No construction will be performed by the District until all necessary easement documents, right of ways, and encroachment or use permits are obtained and accepted or recorded. Easements will be required per existing District Policy VI. A.--Easements, as may be modified from time to time.

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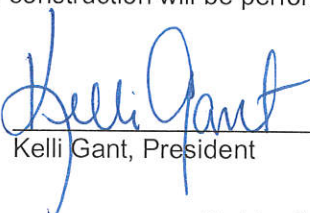
5. Extensions beyond 2,000 feet: Extensions beyond 2,000 feet will be subject to a negotiated contract and fee, based on the District's cost to construct such extension, the cost of continued maintenance on the extension, the liabilities incurred from such extension, and the anticipated revenue resulting from the extension. The contract and fee shall be subject to Board approval.
6. Idle Facilities: District facilities that do not serve any customer load for two consecutive years shall be deemed idled and may be disconnected from the system. Should a customer request service for all or part of an Idled line that has been de-energized, the requesting customer shall pay all associated costs of re-energization. If facilities have been removed this Policy will be implemented as though the line never existed.
7. Improvements or Increase to Existing Services: Any customer that is increasing its load sufficient to require modifications to the existing service shall be subject to 100% of the Districts cost for increasing the service size and modifications to the existing service. If underground facilities are involved, the customer must provide all trenching and backfill, and furnish and install all conduits and concrete or other civil structures.
8. Inspection of Underground Services: All underground electric facilities installed by the Service Requester must be approved by District personnel prior to backfilling. The District will attempt to meet the Service Requester's schedule for inspection, but inspection may be delayed if the Service Requester does not provide at least two working days' notice, or if a District emergency has arisen.
9. Joint Poles: Any revenue the District receives from the Joint Pole Association shall not be credited to the Service Requester.
10. Large Loads: Service requests greater than 400 amps will be evaluated for their potential loads and effects to the distribution system from point of service back to the affected substation. The requester will be responsible for the line extension fee and all necessary improvements to the affected circuit serving the new load.
11. Metering: the metering location shall be solely determined by the District and shall be easily accessible by District personnel at all times. The main breaker shall be located as close to the Meter as is reasonably possible. Any customer requesting special metering shall pay all additional costs, and if the customer wants the metering to provide the customer real time information such as KYZ pulses, the customer must appropriately indemnify the District and acknowledge that such information will not be used for billing purposes.
12. Multiple Parcels and Subdivisions: Service to multiple parcels will be evaluated on a case by case basis, provided all interested parcel owners are willing at the time to become responsible for their share of the line extension. The District will determine the appropriate costs for each parcel. Subdivisions will be evaluated and negotiated with the developer on how best to provide service to each new parcel within the subdivision and associated costs.
13. Overhead to Underground Conversions: Overhead to underground conversions shall be subject to 100% of the Districts cost for undergrounding the service. .
14. Ownership of Facilities: For overhead service, the District shall own and be responsible for maintaining all electrical facilities on the supply side of the electric service entrance splice or termination point, as well as all meters, metering transformers, meter switches, and metering wiring. For underground service, the District shall also own and maintain the supply side of all civil structures and conduit to a point 2 feet from the building or pedestal on which the metering is installed.

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15. Payment of Fees: No work will be performed by the District before the Service Requester has either paid the Connection, Line Extension or Construction Fees in full.
16. Refusal to Serve: The District shall either refuse to connect or extend service under this Policy, or may elect to require additional funds, if in the sole opinion of the District the Service Requester has not provided satisfactory evidence that electric service to the new service location will begin within six months after installation of District facilities.

The District shall not energize any customer equipment until the equipment has been inspected and approved by the appropriate authority, normally the Trinity County Building Department.

17. Relocation of Facilities: Relocation of District facilities will be performed at no cost to the District, unless the facilities are trespassing or violating any electric utility rules or regulations. When requested to relocate facilities, the District will submit a contract to the requester that includes the cost for such relocation. The costs will be based on the cost of material, the direct cost of labor, and the cost of any contracted service. No credit will be considered for the remaining value of the existing facilities. No work will be performed until the relocation requester has paid the costs for the relocation.
18. Restoration of Individual Service After Disaster: Services that are destroyed by events such as fire, flood or wind shall be reconstructed at no cost to the customer provided the service is the same as existed before the disaster. If the customer requests modifications during the reconstruction process, such as changing overhead to underground, they shall be charged per this Policy.
19. Security Deposit: New service as a result of a line extension shall be subject to the District's Utility Account Deposit Policy.
20. Service Connection/Extension Contract: No new construction will be performed by the District until the Service Requester has signed a Connection/Line Extension Contract, or a letter agreement outlining the work to be performed for changes to or modifications to the existing system, and completed the Application for Service for utility billing purposes.
21. Service Voltage: Any request for service delivered at voltages above 480V, or otherwise not commonly supplied by the District, will be subject to a negotiated fee, subject to Board approval, and based on the District's added cost to supply such voltages and warehouse replacement equipment.
22. Temporary Construction Service: A temporary service connection is a service that is requested for construction purposes. A Temporary Construction Service will be subject to an additional \$300 which will be included in the permanent line extension fee and will be paid prior to any construction.
23. Tree contacts: Trees shall not be used to support any new District facilities.
24. Vegetation Removal: The Service Requester shall provide, at no cost to the District, a zone 20 feet wide, centered on any new pole line route, free of any vegetation that is expected upon maturity to exceed a height of 20 feet. The zone shall also be free of any overhanging branches of adjacent trees that are more than 20 feet above the ground. Dead or dying trees outside the zone that will likely fall onto the line shall be topped to avoid line contact. The Service Requester shall also provide, at no cost to the District, a zone 20 foot in diameter, centered around any pole upon which the District will install a transformer, switch, fuse, or arrestor. No construction will be performed by the District until all required vegetation removal is completed.



Kelli Gant, President