

**Trinity Public Utilities District  
MINUTES OF THE CONTINUED BOARD MEETING  
October 15, 2013**

Location: Trinity Public Utilities District Community Room  
Weaverville, California

Board Present: Thomas Ludden, Richard Morris, Rose Owens, Keith Groves,  
Kelli Gant

Board Absent: None

Others Present: Paul Hauser, Julie Catanese, James Underwood, Andy  
Lethbridge, Kellie Ambrose, Alex Cousins, Mike Mc Hugh

**1. President Morris called the meeting to order at 3:00 p.m.**

**2. Approval of the Agenda Order**

President Morris requested that Closed Session be moved to follow Public Input.

Director Ludden motioned to approve the revised Agenda Order. With a second from Director Owens, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,  
Keith Groves

Noes: None

Absent: None

Abstain: None

**3. Consent Calendar**

Director Groves motioned to approve the Consent Calendar. Seconded by Director Gant, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting September 12, 2013
- b. Approve Minutes of the Safety Meeting September 10, 2013
- c. Validate Bills of September, 2013
- d. Approve Financial Reports for July, 2013
- e. Approve Financial Reports for August, 2013

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,  
Keith Groves

Noes: None

Absent: None

Abstain: None

**4. Public Input**

a. Trinity County Resource Conservation District

Mr. Alex Cousins expressed his gratitude to Mr. Dave De Lange and the District for providing Trinity County Resource Conservation District (TCRCD) the opportunity to perform tree trimming services on occasion. Mr. Hauser informed the Board that the crews for TCRCD provide excellent work that is cost effective for the District.

## 10. Closed Session

Director Ludden motioned to go into Closed Session at 3:05 p.m., seconded by Director Owens, the Board entered into Closed Session on the following:

- a. Closed Session Item Under Government Code §54956.9(b)  
**Conference with Legal Counsel – Anticipated Litigation**

Mr. Mike McHugh, Mr. Alex Cousins, Mr. Andy Lethbridge, Ms. Julie Catanese, and Ms. Kellie Ambrose departed at 3:05 p.m.

Mr. Hauser and Mr. Underwood departed at 3:50 p.m.

- b. Closed Session Item Under Government Code §54957.6  
**Conference with Labor Negotiator**

Agency Negotiator:

Trinity PUD Board of Directors

Employee Organization:

Unrepresented Employee:

General Manager

Mr. Hauser and Mr. Underwood returned to the meeting at 4:05 p.m.

The Board came out of Closed Session and immediately reconvened in Open Session at 4:10 p.m.

Mr. Andy Lethbridge, Ms. Julie Catanese, and Ms. Kellie Ambrose returned to the meeting at 4:10 p.m.

President Morris reported as follows:

- 10) a. No action was taken.
- 10) b. The Board voted to provide Mr. Hauser 90% of the 12% incentive that was developed last year. The incentive is based on Mr. Hauser's current annual salary.

## 5. Action Items

- a. Items Pulled from Consent Calendar  
None

- b. Approve the Incentive for Healthy Living Policy

Mr. Hauser reviewed the Report with the Board. After a brief discussion regarding feedback and information on participation in the program, Director Groves motioned to 1) Approve the Incentive for Healthy Living Policy as presented, and 2) Require Staff to provide the Board with an analysis in one year. Seconded by Director Gant, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,  
Keith Groves

Noes: None

Absent: None

Abstain: None

c. Approve the Amended Utility Account Deposits Policy

Mr. Hauser reviewed the Report with the Board. Mr. Hauser informed the Board that the Policy has not been revised since 1998. He explained that since that time the District's debt for uncollectible accounts has increased.

After a brief discussion, Director Groves motioned to approve the Amended Utility Account Deposits Policy as presented. Seconded by Director Gant, the motioned passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,  
Keith Groves  
Noes: None  
Absent: None  
Abstain: None

d. Approve the Amended Utility Billing Delinquency, Late Payment, and Disconnections Policy

Mr. Hauser reviewed the Report with the Board. Mr. Hauser stated that the main reason for amending this Policy is to insure the safety of our field staff by eliminating collecting payments in the field.

After a brief discussion Director Ludden motioned to approve the amended Utility Billing Delinquency, Late Payment, and Disconnections Policy as presented. He also motioned that this Policy will become effective December 1, 2013. Seconded by Director Groves, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,  
Keith Groves  
Noes: None  
Absent: None  
Abstain: None

e. Adopt Resolution 13-04 Amending the Schedule of Miscellaneous Service Charges and Approve Amendment of the Credit Card and E-Check Policy

Mr. Hauser reviewed the Report with the Board. Mr. Hauser explained to the Board the benefits of having customers pay their bills through the online system. Mr. Hauser also informed the Board that the District's cost per credit card transactions has been greatly reduced since moving to the new credit card processing company.

After a brief discussion Director Groves motioned to: 1) Adopt Resolution 13-04 Rescinding the Current Miscellaneous Service Charges and Adopting the New Miscellaneous Service Charges as presented, 2) Amend the Credit Card and E-Check Payment Policy as presented, and 3) Direct Staff to provide the Board with a six-month analysis of credit card transactions. Seconded by Director Owens, the motion passed with the following roll call vote:

Richard Morris: Aye  
Thomas Ludden: Aye  
Kelli Gant: Aye

Keith Groves: Aye  
Rose Owens: Aye

- f. Approve Amending the Connection and Reconnection Policy  
Mr. Hauser reviewed the Report with the Board.

After a brief discussion Director Ludden motioned to approve the revised Connection and Reconnection Policy. Seconded by Director Groves, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,  
Keith Groves  
Noes: None  
Absent: None  
Abstain: None

- g. Adopt Resolution 13-05 Amending Rate Tariffs 1, 2, 3, 4, 5, 7, 8, 9, 11, 12 and 19

Mr. Hauser reviewed the Report with the Board. Mr. Hauser explained that this Resolution will align the various Rate Schedules with the correct California Energy Tax that has been in effect since January 2011.

After a brief discussion Director Owens motioned to adopt Resolution 13-05 Amending Rate Schedules 1, 2, 3, 4, 5, 7, 8, 9, 11, 12, and 19. Seconded by Director Gant, the motion passed with the following roll call vote:

Richard Morris: Aye  
Thomas Ludden: Aye  
Kelli Gant: Aye  
Keith Groves: Aye  
Rose Owens: Aye

- h. Approve the Incentive to Install Electric Water Heater Policy

Mr. Hauser reviewed the Report with the Board. Mr. Hauser explained the difference between the rebate amounts, and the differences between standard and heat pump/hybrid water heaters.

After a brief discussion, Director Ludden motioned to: 1) Approve the Incentive for Customers to Install Electric Water Heater Policy as presented, and 2) Request Staff to provide the Board with a six-month review of the Policy. Seconded by Director Gant, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,  
Keith Groves  
Noes: None  
Absent: None  
Abstain: None

## 6. Discussion Items

- a. None

Rose Owens Departed at 4:55 pm

## 7. Reports

### a. General Manager's Reports

- TAMWG Meeting

Mr. Hauser explained that the augmentation of flows will be an ongoing legal issue. There should be a ruling before next year regarding the flow augmentation.

- Long Canyon Project

Mr. Hauser informed the Board that the Project is continuing to progress. Mr. Hauser informed the Board that he was hopeful that the five customers near the bottom will be energized this year.

- Land Exchange

Mr. Hauser informed the Board that unfortunately due to the government shutdown, progress has been stalled.

- District Website

Mr. Hauser informed the Board that Staff is expecting the District Website to go live this week.

There was a discussion regarding the proposed advertisements for the Website. The Board suggested that the advertisements focus on the bill pay option.

- Power Outages

Mr. Hauser informed the Board that there were no significant unplanned outages to report. There was a planned power outage in Hyampom on October 19<sup>th</sup> to allow for pole replacements.

- Lewiston Project

Mr. Hauser informed the Board that progress has slowed down on the Lewiston Project. President Morris requested Mr. Hauser to contact Mr. David Murillo from the Bureau of Reclamation to discuss the Project.

### b. Board Member Reports

- California State Control Board

Director Gant informed the Board about issues concerning the California State Control Board. There was a discussion regarding the meetings that Director Gant and President Morris attended.

President Morris informed the Board that he had the pleasure of sitting next to Mr. Boyco during the meetings. There was a discussion regarding the Department of Energy, renewables, and the California Independent Operator.

- Trinity Dam Study  
President Morris discussed with the Board the Chico State Economic Impact Study of Trinity Dam that was developed in 1997. A copy of the Study will be distributed to the Board members.

**8. Communications Received**

- a. None

**9. Meetings and/or Workshops**

- a. Various Meetings in 2014

Mr. Hauser informed the Board that the California Municipal Utility Association, American Public Power Association, and Northwest Public Power Association meetings and workshops will be in the spring of 2014.

**11. Adjourn**

Motion to adjourn by Director Ludden, second by Director Groves, passing unanimously, the Board adjourned at 5:40 p.m.

  
Richard Morris, President

ATTEST:   
Thomas J. Ludden, Clerk