

**Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
March 13, 2014**

Location: Trinity Public Utilities District Community Room
Weaverville, California

Board Present: Thomas Ludden, Richard Morris, Rose Owens (arrived at 2:25 p.m.), Keith Groves, Kelli Gant

Board Absent: None

Others Present: Paul Hauser, Julie Catanese, James Underwood, Andy Lethbridge, Karen Palmer, Kellie Ambrose, Bruce Sarchet

1. President Groves called the meeting to order at 2:05 p.m.

2. Approval of the Agenda order

President Groves suggested that the Closed Session Item be moved to follow the General Manager Reports allowing more time for Director Owens to arrive. Director Gant motioned to approve the Agenda order as suggested by President Groves. With a second from Director Morris the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Keith Groves
Noes: None
Absent: Rose Owens
Abstain: None

3. Consent Calendar

Director Ludden motioned to approve the Consent Calendar. Second by Director Morris, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting February 13, 2014
- b. Approve Minutes of the Safety Meeting February 4, 2014
- c. Validate Bills of February, 2014
- d. Approve Financial Reports for January, 2014

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Keith Groves
Noes: None
Absent: Rose Owens
Abstain: None

6. Action Items

- a. Items Pulled from Consent Calendar
None

- b. Approve Professional Services Agreement for Economic Development Services

Mr. Hauser reviewed the Report with the Board. He informed the Board that the proposed Agreement is identical to the one that the Board approved for Mark Potter.

After a brief discussion regarding the District's developing criteria for firms or persons interested in this type of Agreement in the future, Director Gant motioned to authorize the General Manager to execute the Professional Services Agreement with Mr. James Jungwirth for Economic Development Services as presented. Seconded by Director Ludden, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Keith Groves
Noes: None
Absent: Rose Owens
Abstain: None

7. Discussion Items

- a. None

8. Reports

- a. General Manager's Reports

- BANC Meeting

Mr. Hauser stated that there is a strategic planning meeting this month in Lodi. The new General Manager is driving the process. Mr. John DiStasio is leaving Sacramento Municipal Utility District and has been a major contributor to the organization.

- Long Canyon Project

Mr. Hauser informed the Board that Staff will be sending out letters the first of April to invite property owners to a meeting on April 26th. The intention of this meeting will be to firm up the cost estimates. The costs of the line extension will be broken down between overhead and underground power lines. The decision between overhead or underground will be up to the property owners.

- Land Exchange

Mr. Hauser reported that the Washington DC trip was very successful. He, President Groves, Director Morris, and Director Gant met with Mr. Bonnie from the Department of Agriculture. They also met with Congressmen Huffman and LaMalfa who are co-sponsoring the Land Exchange Bill in the House.

- District Website

Mr. Hauser reported that the number of customers using the website to pay their bill is increasing. He also mentioned that there was an advertisement in the Trinity Journal this week promoting SmartHub.

- Power Outages

Mr. Hauser reported that the only significant outage was in the Lewiston area and it affected approximately 500 customers on March 9th. The outage lasted approximately ten hours. Mr. Lethbridge informed the Board that the outage was initially caused by a tree in the line by Mary Smith Campground. The tree caused a breaker to relay at the Lewiston Substation which did not close causing the 60kV fuses to blow.

Mr. Hauser reported that all other outages affecting more than one customer were scheduled for pole replacements.

Rose Owens arrived at 2:25 p.m.

- 2003 Certificates of Participation
Mr. Hauser informed the Board that the District will have another refunding opportunity in October. He also stated that Staff will be presenting some long range system improvement projects prior to October.
- Workers' Compensation and Liability Insurance Premiums for 2014/2015
Mr. Hauser reported to the Board that the District has received our annual notification from Special District Risk Management Authority (SDRMA). The District's Liability Insurance rate will remain the same for the fifth year in a row. The District's Workers' Compensation rate will increase by 10% next year.
- Science Bowl
Mr. Hauser reported that Trinity High School came in third this year out of ten teams.

b. Board Member Reports

Mr. Morris reported that the District is continuing to develop good relations that will be very important for Trinity County.

c. Committee Reports

None

9. Communications Received

- a. None

4. Closed Session

Director Gant motioned to go into Closed Session at 2:30 p.m., second by Director Ludden, the Board entered into Closed Session on the following:

- a. Closed Session Item Under Government Code §54956.9(b)
Conference with Legal Counsel – Anticipated Litigation
One Potential Case

Mr. Andy Lethbridge, Ms. Julie Catanese, Ms. Kellie Ambrose, Ms. Karen Palmer departed at 2:31 p.m.

The Board came out of Closed Session and immediately reconvened in Open Session at 3:20 p.m. President Groves reported that the Board authorized a settlement of one claim with a former employee relating to retirement benefits.

Mr. Sarchet departed at 3:21 p.m.

5. Public Input

- a. None

Motion by Director Morris, second by Director Gant, passing unanimously, the Board continued the meeting until after the Special Board Meeting at 3:20 p.m.

President Groves reconvened the meeting at 5:10 p.m.

Ms. Karen Palmer returned to the meeting at 5:10 p.m.

10. Meetings and/or Workshops

- a. Board Members Ethic's and Sexual Harassment Training
March 27, 2014 (10am-2pm)
Hayfork V.F.W. Hall

Mr. Hauser reminded the Board that the Trinity County Waterworks District #1 will be hosting this training for Board Members. He also mentioned that he will be attending the meeting along with President Groves and Director Owens.

- b. 2014 CMUA Annual Conference
April 1-3, 2014
Napa, CA

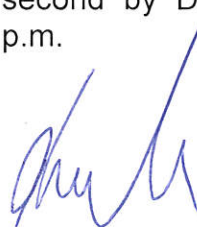
Mr. Hauser wanted to remind the Board of the upcoming CMUA Annual Conference. He reported that Ms. Palmer has completed all of the arrangements and the travel packets are ready for distribution.

- c. 2014 NWPPA Annual Conference
May 18-21, 2014
Billings, Montana

Mr. Hauser informed the Board that he and Director Morris will be attending this Conference. If any other Board Members would like to attend please let Ms. Palmer know.

11. Adjourn

Motion to adjourn by Director Ludden, second by Director Ownes, passing unanimously, the Board adjourned at 5:15 p.m.



Keith Groves, President

ATTEST: Richard L. Morris
Richard L. Morris, Clerk