

**Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
November 13, 2014**

Location: Trinity Public Utilities District Community Room
Weaverville, California

Board Present: Thomas Ludden, Richard Morris, Rose Owens, Keith Groves,
Kelli Gant

Board Absent: None

Others Present: Paul Hauser, Julie Catanese, James Underwood, Andy
Lethbridge, Karen Palmer, Kellie Haigh, Richard Seel, Rob
Oakley

1. President Groves called the meeting to order at 2:00 p.m.

2. Approval of the Agenda order

Director Morris motioned to approve the Agenda order. With a second from Director Ludden, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Keith Groves

Noes: None

Absent: None

Abstain: None

3. Consent Calendar

Director Morris motioned to approve the Consent Calendar. Second by Director Owens, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting October 9, 2014
- b. Approve Minutes of the Safety Meeting October 7, 2014
- c. Validate Bills of October, 2014
- d. Approve Financial Reports for September, 2014

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Keith Groves

Noes: None

Absent: None

Abstain: None

4. Public Input

a. State of Jefferson Presentation by Richard Seel

President Groves introduced Mr. Seel. Mr. Hauser stated that Mr. Seel requested to be placed on the Agenda to discuss the concept of the State of Jefferson with the Board.

Mr. Seel and Mr. Oakley provided the Board with the history and reasons for separating California along with some of the misconceptions.

Richard Seel and Rob Oakley departed at 2:43 p.m.

5. Action Items

- a. Items Pulled from Consent Calendar
None

- b. Amend the Easy Pay/Recurring Payments Policy
Mr. Hauser reviewed the Report with the Board. Mr. Hauser mentioned to the Board that when the Policy was created in 1998, Easy Pay was the best way for customers to pay their bills.

Director Gant provided some suggested revisions to the letter, application, and flyer. She also suggested that the on-line name be changed to something other than recurring payments.

Director Gant motioned to 1) Amend the Easy Pay/Recurring Payments Policy with a name change, and 2) Approve the letter, application, and flyer as amended. Seconded by Director Owens, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Keith Groves
Noes: None
Absent: None
Abstain: None

- c. Approve Amendment to the Board Policy on Affordable Comfort Program Policy

Mr. Hauser reviewed the Report with the Board. After a brief discussion Director Ludden motioned to amend the Affordable Comfort Program Policy as presented. Seconded by Director Gant, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Keith Groves
Noes: None
Absent: None
Abstain: None

- d. Authorize General Manager to Execute an Agreement with Cooperative Response Center, Inc. to Provide Call Center Services to the District

Mr. Hauser reviewed the Report with the Board. He informed the Board that he has contacted some utility companies in California who have either been with Cooperative Response Center or are planning on hiring them. He has received only positive reviews.

After a brief discussion Director Morris motioned to authorize the General Manager to execute an Agreement with Cooperative Response Center, Inc. to provide call center services for the District and to make the necessary investments to allow Cooperative Response Center, Inc. to access the District's radio and billing systems. Seconded by Director Owens, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Keith Groves
Noes: None
Absent: None
Abstain: None

6. Discussion Items

- a. None

7. Reports

a. General Manager's Reports

- Trinity Adaptive Management Working Group

Mr. Hauser reported that the meeting turned out to be a workshop.

- Long Canyon Project

Mr. Hauser reported that the wire arrived yesterday. Both crews worked an outage all night so they are not able to work on pulling the wire today. Mr. Hauser stated that we should be able to connect ten people by the end of the year. He also mentioned that this spring we will begin the work in the subdivision.

- Land Exchange

Mr. Hauser informed the Board the Land Exchange Bill passed the House today. There is an attempt to get it introduced and hopefully passed in the senate this session.

- Power Outages

Mr. Hauser reported to the Board that there were four outages of significance since the last meeting. The first outage was caused by a squirrel that blew a bushing on one of the Big Flat Transformers. A crew had to energize the backup transformer to restore power. The outage lasted approximately four hours and affected about 100 customers.

The second significant outage occurred during a lightning storm. There were three separate outages during this storm all caused by trees in the line. The largest of the three was in the Douglas City area affecting approximately 200 customers and lasted about 5 ½ hours. During this time there was an outage up Eagle Creek Loop which lasted 22 ½ hours.

The third significant outage was in Trinity Center affecting approximately 250 customers and lasted about two hours. The most recent outage was last night in the Coffee Creek area. This outage lasted about 6 ½ hours and affected approximately 250 customers.

Mr. Hauser mentioned that the extended drought condition is causing many trees to die prematurely. The Board requested that Staff begin to track the tree outages segregating between private or forest service land.

- Lewiston Project
Mr. Hauser informed the Board that Shasta Lake City may be interested in purchasing the additional power from the Lewiston Project.
- Balancing Authority of Northern California
Mr. Hauser reported that BANC is exploring different options that would make it easier to integrate intermittent resources.
- Lineman Position
Mr. Hauser informed the Board that one of the District's Linemen has resigned. He stated that Staff will advertise locally since there are several local individuals who are now Journeymen Lineman and would like to return home. The District has already received several applications from these individuals. The Board concurred with Staff's direction.
- Big Flat Substation
Mr. Hauser reported to the Board that with the spare transformer being energized at the Big Flat substation, the long range plan to build a line to Big Flat needs to be revisited. If the District were to continue to pursue underbuilding on PG&E's poles, the Forest Service would require us to perform our own NEPA. This would be too expensive and time consuming, therefore Staff plans to bid new transformers for the Big Flat Substation.

Not on the Agenda

- Banking Institution RFP
Mr. Hauser informed the Board that with North Valley Bank merging with Tri Counties Bank, now would be a good time for the District to Request Proposals from all four local banks. The District has been with North Valley Bank for years and we are not sure what the other banking institutions have available.
 - Northern California Power Authority
Mr. Hauser mentioned to the Board that Mr. Jim Pope's replacement will be announced any day now. There is speculation that the replacement will be an individual from outside NCPA.
- b. Board Member Reports
- President Groves informed the Board that the County requested a ruling from the Attorney General regarding his ability to remain on the District's Board while being on the County's Board. The ruling was that he would have to step down from one of the Board's. He stated that he regretfully must resign from the District's Board effective January 5th.

District Counsel Underwood informed the Board of the steps that will need to be taken to fill the vacancy.

- President Groves suggested that the Board review the Stipends Policy and change the amount and the phase-in period for new Board members.

- b. Committee Reports
None

8. Communications Received

- a. None

9. Meetings and/or Workshops

- a. CMUA Capitol Days
February 3, 2015
Sacramento, CA

Mr. Hauser reminded the Board that Capitol Days provides the District the opportunity to lobby our State Representatives. He requested that Board members who are interested in attending to please inform Ms. Palmer.

- b. APPA Legislative Rally
March 9-11, 2015
Grand Hyatt, Washington DC

Mr. Hauser informed the Board that Ms. Palmer has reserved rooms for this event already. He requested that Board members who are interested in attending to please let Ms. Palmer know. Mr. Hauser requested direction from the Board as to whether anyone from the County Board of Supervisors should be invited to this event.

10. Closed Session

Director Morris motioned to go into Closed Session at 4:12 p.m., second by Director Owens, the Board entered into Closed Session on the following:

- a. Closed Session Item Under Government Code §54956.8
Conference with Real Property Negotiator
Agency Negotiator: Trinity PUD General Manager
Property: Van Duzen Property AP #018-090-64-00
- b. Closed Session Item Under Government Code §54956.8
Conference with Real Property Negotiator
Agency Negotiator: Trinity PUD General Manager
Property: Weaverville Property AP #024-200-19-00
- c. Closed Session Item Under Government Code §54957.6
Conference with Labor Negotiator
Agency Negotiator: Trinity PUD Board of Directors
Employee Organization: Unrepresented Employee:
General Manager

Mr. Lethbridge, Ms. Catanese, Ms. Haigh, and Ms. Palmer departed at 4:13 p.m.

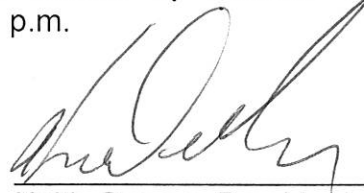
The Board came out of Closed Session and immediately reconvened in Open Session at 4:53 p.m. President Groves reported that the Board took no action during Closed Session.

11. Public Input


a. None

12. Adjourn

Motion to adjourn by Director Ludden, second by Director Gant, passing unanimously, the Board adjourned at 4:55 p.m.



Keith Groves, President

ATTEST: 
Richard L. Morris, Clerk