

**Trinity Public Utilities District
MINUTES OF THE SPECIAL BOARD MEETING
March 13, 2015**

Location: Trinity Public Utilities District Community Room
Weaverville, California
Board Present: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Clarence Rose
Board Absent: None
Others Present: Paul Hauser, Julie Catanese, James Underwood, Andy
Lethbridge, Karen Palmer, Trina Stokley,

a. **President Gant called the meeting to order at 2:00 p.m.**

2. Approval of the Agenda order

Director Rose requested Item (a) be removed from the Consent Calendar since he is unable to vote on that item. Director Ludden motioned to approve the Agenda order as suggested by Director Rose. With a second from Director Owens, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Clarence Rose
Noes: None
Absent: None
Abstain: None

3. Consent Calendar

Director Morris motioned to approve the Consent Calendar. Second by Director Owens the Consent Calendar included:

- b. Approve Minutes of the Safety Meeting February 10, 2015
- c. Validate Bills of February, 2015
- d. Approve Financial Reports for January, 2015

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Clarence Rose
Noes: None
Absent: None
Abstain: None

4. Public Input

- a. Trina Stokley introduced herself and thanked the Board for having her at the meeting.

5. Action Items

- a. Items Pulled from Consent Calendar
Approve Minutes of the Regular Board Meeting February 12, 2015
Director Rose stated that he will abstain from approval of the minutes.

Director Ludden motioned to approve the February 12, 2015 Minutes as presented. Seconded by Director Owens, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Noes: None
Absent: None
Abstain: Clarence Rose

b. Amend the District's Easement Policy

Mr. Hauser reviewed the Report with the Board. He explained how this revision will streamline the line extension process in certain situations.

After a brief discussion Director Ludden motioned to amend the Easement Policy as presented. Seconded by Director Morris, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Clarence Rose
Noes: None
Absent: None
Abstain: None

c. Award Contract for Wood Utility Poles

Mr. Hauser reviewed the Report with the Board. He explained the difference between cedar and fir poles.

After a brief discussion, Director Morris motioned to approve the purchase of Utility Class Wood Poles from McFarland Cascade and authorized the General Manager to sign the Contract for a twelve month period beginning April 1, 2015 as presented. Seconded by Director Owens, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,
Clarence Rose
Noes: None
Absent: None
Abstain: None

d. Authorize the General Manager to Relocate the District's Banking Services

Mr. Hauser reviewed the Report with the Board. Mr. Hauser briefly explained the complications the District has faced since Tri Counties Bank and North Valley Bank merged. He stated that the bids are close but overall Umpqua's cost is slightly lower than any of the other banks.

Ms. Trina Stokley answered questions regarding banking services.

After a brief discussion, Director Morris motioned to authorize the General Manager to: 1) Move the District's Revenue, Operating, and IRC §125 Plan accounts to Umpqua Bank, 2) Maintain \$1 million in Umpqua Bank's Public Funds Money Market Account, and 3) Open a 90 day Certificate of Deposit at Coast Central Credit Union and maintain \$2 million in the CD.

Seconded by Director Rose, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant, Clarence Rose
Noes: None
Absent: None
Abstain: None

Ms. Trina Stokley thanked the Board and stated that everyone at Umpqua Bank are looking forward to serving the District's banking needs.

Ms. Trina Stokley departed at 2:56 p.m.

- e. Authorize the General Manager to Execute Amendment #1 to the Agreement for Services with Trinity County Resource Conservation District For Geographic Information System to Include Information Technology Services.

Mr. Hauser reviewed the Report with the Board. He mentioned to the Board that there is not enough work to justify hiring an individual to maintain our computer systems.

After a brief discussion, Director Ludden motioned to authorize the General Manager to execute Amendment #1 to the Agreement for Services with Trinity County Resource Conservation District to further the District's effort to strengthen and modernize the District's Geographic Information System Program and Information Technology System. Seconded by Director Morris, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose
Noes: None
Absent: None
Abstain: Rose Owens

6. Discussion Items

- a. None

7. Reports

- a. General Manager's Reports

- Trinity Adaptive Management Working Group Meeting

Mr. Hauser informed the Board that TAMWG has not received the necessary reauthorization yet. They are currently performing background checks on members.

- Long Canyon Project

Mr. Hauser informed the Board that the District is in the process of beginning the next stage of the line extension. Currently there is discussion regarding replacing the water lines as the District's contractor digs the trench for the power lines.

- Land Exchange
Mr. Hauser mentioned that the District received a draft copy of the Collection Agreement that is necessary to begin the process.
- Power Outages
Mr. Hauser reported that there was one significant outage since the last Board meeting. The outage was in the Douglas City Area and was caused by a squirrel. The outage lasted approximately an hour and a half. He reminded the Board that the weather has been a factor in the lack of large outages.
- Lewiston Project
Mr. Hauser reported that the City of Shasta Lake is still working with Western to achieve the ability to receive power from the project.

He mentioned that the Bureau of Reclamation is planning to run a test in April on the existing penstock. Mr. Hauser explained the difference between the generation units that were originally bid and units that are less expensive.
- Balancing Authority of Northern California
Mr. Hauser explained the purpose of the Balancing Authority of Northern California.

Not on the Agenda

- Update on Cooperative Response Center
Mr. Hauser reported to the Board that the District staff has been through training regarding Cooperative Response Center's (CRC) software. Mr. Hauser mentioned that while preparing for the switch, Staff has discovered that the Connection Fees need to be simplified. He informed the Board that Staff will present a proposal at the next Board Meeting.
- Title 24
Mr. Hauser informed the Board that he had a meeting with Ms. Joanne Harper today regarding Energy Calculations. He mentioned that the Title 24 regulations are encouraging gas water heaters. Mr. Hauser stated that he will be providing testimony at a California Energy Commission hearing on April 10th in Sacramento.

b. Board Member Reports

- APPA Rally
Director Morris stated that the meetings in Washington, DC went well. Fire suppression is a major concern for the Department of Agriculture this year.

President Gant stated that she attended a Board Governance Meeting prior to the Rally. The meeting consisted of ethics, acts that govern boards, and fiscal responsibilities of board members. She stated that

all utilities are experiencing loads decreasing while costs to operate increase.

- Hospital CEO
Director Rose stated that the Health Care District has hired a new CEO. He had the opportunity to meet with him and is very impressed.

- c. Committee Reports
None

8. **Communications Received**

- a. Thank You from Pam Augspurger
Mr. Hauser stated that Ms. Augspurger sent a very nice thank you letter.

9. **Meetings and/or Workshops**

- a. CMUA Annual Conference
April 14-16, 2015
Carlsbad, California
Mr. Hauser informed the Board that all reservations and conference attendances have been completed.
- b. NWPPA Annual Conference
May 17-21, 2015
Anchorage, Alaska
Mr. Hauser reminded the Board that Director Morris will be installed as President for NWPPA. He asked that if any other Board Members wish to attend to please let Ms. Palmer know as soon as possible.
- c. APPA Annual Conference
June 5-10, 2015
Minneapolis, Minnesota
Mr. Hauser let the Board know that he and Director Morris will be attending this Conference. If any other Board Members would like to attend, please let Ms. Palmer know.

10. **Closed Session**

Director Ludden motioned to go into Closed Session at 3:45 p.m., second by Director Owens, the Board entered into Closed Session on the following:

- a. Closed Session Item Under Government Code §54956.9(b)
Conference with Legal Counsel – Anticipated Litigation
One Potential Case
- b. Closed Session Item Under Government Code §54956.9(d)(1)
Conference with Legal Counsel – Existing Litigation
Name of Case: PG&E v. McColm (& Related Cross-Complaint)

Mr. Lethbridge, Ms. Catanese, and Ms. Palmer departed at 3:46 p.m.

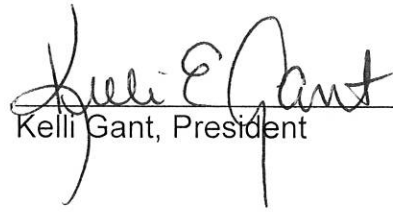
The Board came out of Closed Session and immediately reconvened in Open Session at 4:15 p.m. President Gant reported that the Board took no action during Closed Session.

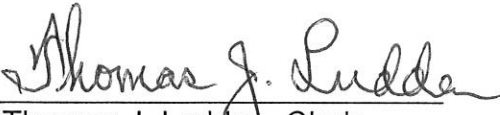
11. Public Input

a. None

12. Adjourn

Motion to adjourn by Director Rose, second by Director Morris, passing unanimously, the Board adjourned at 4:17 p.m.


Kelli Gant, President

ATTEST: 
Thomas J. Ludden, Clerk