

**Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
December 10, 2015**

Location: Trinity Public Utilities District Community Room
Weaverville, California
Board Present: Thomas Ludden, Richard Morris, Rose Owens, Clarence Rose
Board Absent: Kelli Gant
Others Present: Paul Hauser, Julie Catanese, Andy Lethbridge, Karen Palmer,

1. Vice-President Morris called the meeting to order at 2:06 p.m.

2. Approval of the Agenda order

Director Ludden motioned to approve the Agenda order. With a second from Director Owens, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Clarence Rose
Noes: None
Absent: Kelli Gant
Abstain: None

3. Consent Calendar

Director Rose motioned to approve the Consent Calendar. Second by Director Ludden, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting November 12, 2015
- b. Accept Minutes of the Safety Meeting November 3, 2015
- c. Validate Bills of November, 2015
- d. Approve Financial Reports for October, 2015

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Clarence Rose
Noes: None
Absent: Kelli Gant
Abstain: None

4. Public Input

- a. None

5. Action Items

- a. Items Pulled from Consent Calendar
None

- b. Election of Officers of the Trinity P.U.D. for 2016

Vice-President Morris opened the nominations for President. Director Ludden nominated Director Morris. Director Ludden motioned that the nominations for President be closed. Seconded by Director Owens, the nominations were closed. Director Morris was elected President of the Board for 2016.

Vice-President Morris opened nominations for Vice-President. Director Ludden nominated Director Gant. Director Ludden motioned that the nominations for Vice-President be closed. Seconded by Director Owens, the nominations were closed. Director Gant was elected Vice-President of the Board for 2016.

Vice-President Morris opened nominations for Clerk. Director Owens nominated Director Rose. Director Rose motioned that the nominations for Clerk be closed. Seconded by Director Ludden, the nominations were closed. Director Rose was elected Clerk of the Board for 2016.

- c. Ratify No Change to Rate Schedule 10 – Public Benefit Discount Amount
Mr. Hauser reviewed the Report with the Board. He explained to the Board that the Public Benefit Discount is the District's Low Income Discount.

After a brief discussion Director Ludden motioned to ratify no change to Rate Schedule 10 – Public Benefit Discount of 25% for Calendar Year 2016. Seconded by Director Owens, the motion passed with the following voice vote:

Ayes:	Thomas Ludden, Richard Morris, Rose Owens, Clarence Rose
Noes:	None
Absent:	Kelli Gant
Abstain:	None

- d. Adopt Resolution 15-09 Amending Rate Schedule 16 - Project Agreement Number 1 Surcharge

Mr. Hauser reviewed the Report with the Board. He stated that Trinity County monitors their payments closely to make sure that they do not overpay in any one year, therefore there is no danger that the County might pay more than the agreed upon amount. Due to the County's lower usage this past year, there will be an underpayment.

After a brief discussion Director Rose motioned to adopt Resolution 15-09, Amending Rate Schedule 16 - Project Agreement No. 1 Surcharge as proposed. Seconded by Director Ludden, the motion passed with the following roll call vote:

Director Morris:	Aye
Director Ludden:	Aye
Director Owens:	Aye
Director Rose:	Aye
President Gant:	Absent

e. Accept Auditor's Report for the Year Ended June 30, 2015

Mr. Hauser reviewed the Report with the Board. He explained to the Board that the Auditor provided Staff with a revised page 31 yesterday which has been distributed. He identified the additional information for the Boards benefit. He commended Ms. Catanese, the District's Chief Financial Officer, on another clean audit.

Director Rose noted that there is a typo in the last paragraph on page 2 of the transmittal letter. He stated that the word complains should be compliance.

After a brief discussion, Director Owens motioned to accept the Auditor's draft Report for Fiscal Year 2015 as amended. Seconded by Director Rose, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Clarence
Rose
Noes: None
Absent: Kelli Gant
Abstain: None

f. Award Bid15-B4, Annual Vegetation Pruning & Removal for 2016

Mr. Hauser reviewed the Report with the Board. He stated that in the last sentence of the Report under Fiscal Impacts the word preform should be perform.

He informed the Board that the District received six bids. Out of the six bids, five were responsive and competitive.

After a brief discussion, Director Ludden motioned to award Bid 15-B4, Annual Vegetation Pruning and Removal for 2016 to A Cut Above Tree Service, Inc., the low bidder, and authorize the General Manager to execute the Contract provided. Second by Director Owens, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Clarence
Rose
Noes: None
Absent: Kelli Gant
Abstain: None

g. Approve Contract with Evergreen Job & Safety Training for 2016

Mr. Hauser reviewed the Report with the Board. He stated that there has only been one on the job injury over the last year. There have not been any electrical type injuries to report.

After a brief discussion, Director Owens motioned to approve the Professional Services Contract with Evergreen Job & Safety Training for a not-to-exceed cost of \$23,695.52 as presented. Seconded by Director Rose, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Clarence
Rose
Noes: None
Absent: Kelli Gant
Abstain: None

h. Approve Amendment to the Utility Account Deposits Policy

Mr. Hauser reviewed the Report with the Board. He reminded the Board that customers who pay their electric bill on time are not required to pay a deposit.

Director Rose suggested clarifying that if only one event is met a deposit would be required. He also suggested clarifying that all events must be met in order for the deposit to be applied to the account.

After a brief discussion, Director Ludden motioned to approve the Utility Account Deposits Policy as amended by Director Rose. Seconded by Director Rose, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Clarence
Rose
Noes: None
Absent: Kelli Gant
Abstain: None

i. Approve Amending the Connection and Reconnection Policy

Mr. Hauser reviewed the Report with the Board.

After a brief discussion Director Rose motioned to approve amending the Connection and Reconnection Policy as presented. Seconded by Director Ludden, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Clarence
Rose
Noes: None
Absent: Kelli Gant
Abstain: None

6. Discussion Items

a. None

7. Reports

a. General Manager's Reports

• Trinity Adaptive Management Working Group Meeting

Mr. Hauser stated that he was unable to attend the meeting today so his alternate, Ms. Catanese, attended in his place. Ms. Catanese reported that the restoration project was originally scheduled to be completed by 2017 but it has been extended to 2030.

- Land Exchange
Mr. Hauser reported that Mr. Alex Cousins has agreed to perform the Archeological survey. Mr. Cousins has estimated completion for the field survey to be by the end of December, weather permitting.
- Power Outages
Mr. Hauser reported that the only significant outage since the last Board meeting was last Sunday. Due to heavy wet snow the District experienced numerous trees falling on the power line from the dam to Coffee Creek. The outage affected approximately 500 customers and lasted 13 hours. Mr. Hauser reminded the Board that the trees have been weakened due to the extreme drought conditions over the last four years which could cause the District to experience more significant outages if we get heavy wet snow this winter.
- Lewiston Project
Mr. Hauser reported to the Board that the Bureau of Reclamation performed a partial test on the pen stock four months ago. We are still waiting for the full test to be completed.
- Balancing Authority of Northern California
Mr. Hauser informed the Board that there is still a lot of movement at Balancing Authority of Northern California (BANC). He reviewed with the Board the difference between the Energy Imbalance Market (EIM) and the California Independent System Operator (CALISO).
- Lewiston Transformers
Mr. Hauser explained to the Board that the weather has delayed the installation of the new transformers at the Lewiston Substation. The project is on hold until this spring.
- California Energy Commission Power Content Label
Mr. Hauser informed the Board that the District is in compliance with the Power Content Label by providing language on the bottom of our monthly bills stating that our energy is 100% hydroelectric.
- California Municipal Managers Summit
Mr. Hauser reported that there are a lot of personnel changes occurring at California Municipal Utilities Association.
- Western Customer Meeting
Mr. Hauser reported that he was able to meet with Mr. Mark Gabriel and Mr. Subhash Paluru from Western Area Power Administration while he was in Denver. The meeting was to discuss issues that are a concern for the District.

- 2016 Board Meeting Dates
Mr. Hauser informed the Board that President Gant was appointed to the Northern California Water Quality Board. Some of their meetings conflict with the District's Board meetings. President Gant has requested that next month we review the meeting dates for 2016 and possibly change some of the District's meetings.
- Audit
Mr. Hauser stated that he reviewed the Audit previously. He again commended Ms. Catanese on another clean audit.

Not on the Agenda

- Northern California Power Agency Letter
Mr. Hauser informed the Board that Northern California Power Agency is gathering support for a resolution they would like APPA to approve regarding the Bureau of Reclamation not following the directives set in place through the Central Valley Project Improvement Act (CVPIA). Mr. Hauser stated that the District should consider supporting the resolution. The Board concurred.
- b. Board Member Reports
- Hospital Update
Director Rose informed the Board that the Mountain Community Healthcare District voted to purchase the real estate adjoining the hospital. He also stated that there is an interest in medical providers coming to Weaverville to practice at the hospital.
 - Collaborative
Director Rose informed the Board that the Six Rivers National Forest is planning on signing the documents in March to move forward with salvage logging from the fires. The Shasta-Trinity National Forest is not moving as quickly.
- c. Committee Reports
None

8. **Communications Received**

- a. None

9. **Meetings and/or Workshops**

- a. CMUA Capitol Days
February 1, 2016
Sacramento, CA

Mr. Hauser reminded the Board that they need to let Ms. Palmer know if they plan to attend this meeting.

- b. APPA Legislative Rally
March 7-9, 2016
Grand Hyatt, Washington DC

Mr. Hauser reminded the Board that they need to let Ms. Palmer know if they plan to attend the rally.

10. Closed Session

Director Ludden motioned to go into Closed Session at 4:03 p.m., second by Director Rose, the Board entered into Closed Session on the following:

- a. Closed Session Item Under Government Code §54956.8

Conference with Real Property Negotiator

Agency Negotiator:

Trinity PUD General Manager

Property:

Weaverville Property AP #024-200-19-00

The Board came out of Closed Session and immediately reconvened in Open Session at 4:07 p.m. Vice-President Morris reported that the Board took no action during Closed Session.

11. Public Input

- a. None

12. Adjourn

Motion to adjourn by Director Owens, second by Director Ludden, passing unanimously, the Board adjourned at 4:09 p.m.


Richard L. Morris, President

ATTEST: 
Clarence W. Rose, Clerk