

**Trinity Public Utilities District  
MINUTES OF THE SPECIAL BOARD MEETING  
June 12, 2017**

Location: Trinity Public Utilities District Community Room  
Weaverville, California

Board Present: Thomas Ludden, Richard Morris, Mike Rourke, Kelli Gant,  
Clarence Rose

Board Absent: None

Others Present: Paul Hauser, Julie Catanese, James Underwood, Andy  
Lethbridge, Karen Palmer, Marjie Watkins

**1. President Rose called the meeting to order at 2:00 p.m.**

**2. Approval of the Agenda order**

Director Ludden motioned to approve the Agenda order. With a second from Director Morris, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Mike Rourke, Kelli Gant,  
Clarence Rose

Noes: None

Absent: None

Abstain: None

**3. Consent Calendar**

Director Ludden, motioned to approve the Consent Calendar. Second by Director Gant, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting May 11, 2017
- b. Accept Minutes of the Safety Meeting May 02, 2017
- c. Validate Bills of May, 2017
- d. Approve Financial Reports for April, 2017

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence  
Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

**4. Public Input**

- a. None

**5. Action Items**

- a. Items Pulled from Consent Calendar  
None

- b. Resolution 17-05 Ordering Board of Directors Elections, Consolidation of Elections, and Specifications of Election Order  
Mr. Hauser reviewed the Report with the Board.

Mr. Underwood stated that the second paragraph after Now, Therefore Be It Resolved the word elected should be stricken.

After discussion regarding Senate Bill 415, Director Rourke motioned to adopt Resolution 17-05 as amended to Consolidate the Election of District Officers with the November 07, 2017 General Election and to require each candidate submitting a Candidate Statement to pay the County's estimated cost for a Candidate Statement. Seconded by Director Gant, the motion passed with the following roll call vote:

President Rose	Aye
Director Morris	Aye
Director Ludden	Aye
Director Gant	Aye
Director Rourke	Aye

c. Award Bid 17-B2, Ground Level Vegetation Clearing

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Ludden motioned to award Bid #17-B2, Ground Level Vegetation Clearance and Removal to Silver Top Tree Service for a not-to-exceed cost of \$36,103. Seconded by Director Morris, the motion passed with the following voice vote:

Ayes:	Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

d. Adopt Proposed Fiscal Year 17/18 Budget and Five Year Financial Forecast

Mr. Hauser reviewed the Report with the Board. After much discussion regarding the Drought Relief Surcharge, the reduced power costs, higher heating degree days last winter, and load growth, Director Morris motioned to adopt the proposed Fiscal Year 17/18 Budget and Five Year Financial Forecast as presented. Seconded by Director Rourke, the motion passed with the following voice vote:

Ayes:	Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

e. Amend Distribution of Documents Related to Board Meetings Policy

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Gant motioned to amend the Distribution of Documents Related to Board Meetings Policy as presented. Seconded by Director Morris, the motion passed with the following voice vote:

Ayes:	Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

f. Approve Line Extension for Concrete Aggregate

Mr. Hauser reviewed the Report with the Board. After a brief discussion Director Ludden motioned to approve the Contract for Electric Service to be offered to Concrete Aggregates Products for a total charge of \$39,000.00. Seconded by Director Rourke, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

**6. Discussion Items**

a. None

**7. Reports**

a. General Manager's Reports

• Trinity Adaptive Management Working Group Meeting

Mr. Hauser informed the Board that President Trump has suspended all advisory committee activities. This suspension includes Trinity Adaptive Management Working Group.

• Land Exchange

Mr. Hauser reported that the archeological report is in the final review process at the United States Forest Service. He still is not sure when the review will be completed.

• Power Outages

Mr. Hauser reported that since the last Board Meeting there was an outage in the Oregon Street area that was caused by a tree that had currently died. The outage lasted about eight hours and affected approximately 1,000 customers.

• Balancing Authority of Northern California

Mr. Hauser informed the Board that there is nothing to report. There is a meeting scheduled for the end of the month.

• Bid 16-B1, Utility Pole Contract Extension

Mr. Hauser reported that McFarland Cascade has agreed to maintain the same pricing for the next twelve months. Therefore, Staff has signed an extension to the contract.

Not on the Agenda

• Data Park

Mr. Hauser reported that he has a meeting scheduled with representatives from Inyo Network regarding high speed internet services.

- Board of Supervisor Meeting  
Mr. Hauser reported that Mr. Don Bader from the Bureau of Reclamation Shasta Division presented a Dam Safety report to the County Board of Supervisors. He stated that Trinity Dam is safe.

b. Board Member Reports

- Letter to the Board of Supervisors  
President Rose informed the Board that Mr. Letton wrote a letter to the Trinity County Board of Supervisors rebutting the effort to derail the regulatory process that the County has taken on.

c. Committee Reports

None

**8. Communications Received**

a. Thank You Letter from Trinity Alps Unified School District

Mr. Hauser shared the thank you letter from the Trinity Alps Unified School District for the assistance of the installation of electricity to the new Agricultural Building.

**9. Meetings and/or Workshops**

a. None

Mr. Lethbridge, Ms. Catanese, Ms. Watkins, and Ms. Palmer departed at 3:50 p.m.

**10. Closed Session**

Director Ludden motioned to go into Closed Session at 3:51 p.m., second by Director Rourke, the Board entered into Closed Session on the following:

a. Closed Session Item Under Government Code §54957.6

**Conference with Labor Negotiator**

Agency Negotiator: General Manager  
Employee Organization: Trinity Public Utilities District  
Employees' Association

b. Closed Session Item Under Government Code §54957.6

**Conference with Labor Negotiator**

Agency Negotiator: General Manager  
Employee Organization: Trinity Public Utilities District  
Professional Employees' Association

c. Closed Session Item Under Government Code § 54957.6

**Conference with Labor Negotiator**

Agency Negotiator: General Manager  
Employee Organization: Unrepresented Employee:  
Line Superintendent  
Chief Financial Officer  
Office Administrator

The Board came out of Closed Session and immediately reconvened in Open Session at 6:05 p.m. President Rose reported that the Board took the following action:

- a. The Board voted to approve the proposed Memorandum of Understanding between the District and the Trinity Public Utilities District Professional Employees' Association as presented including the wage scales.
- b. The Board voted to increase the Line Superintendents, Andrew Lethbridge, annual salary from \$146,662.10 to \$152,528.58. To bring the Chief Financial Officer, Julie Catanese's salary closer to industry standard and recognition for her outstanding work performance, the Board voted to increase Ms. Catanese's annual salary from \$92,153.88 to \$101,369.27. The Board voted to increase the Office Administrator's, Karen Palmer, annual salary from \$95,517.42 to \$100,293.29. The Board also voted to provide Ms. Palmer an additional one-time payment of \$5,000 in recognition for her outstanding work performance. All of the changes will become effective with the pay period that includes July 1, 2017.
- c. There were no other reportable actions taken.

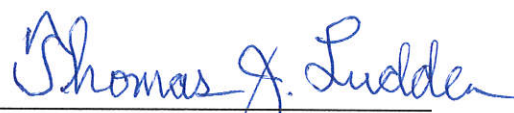
**11. Public Input**

- a. None

**12. Adjourn**

Motion to adjourn by Director Gant, second by Director Ludden, passing unanimously, the Board adjourned at 6:09 p.m.

  
Clarence W. Rose, President

ATTEST:   
Thomas J. Ludden, Clerk