

**Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
July 13, 2017**

Location: Trinity Public Utilities District Community Room
Weaverville, California
Board Present: Thomas Ludden, Richard Morris, Mike Rourke, Kelli Gant,
Clarence Rose
Board Absent: None
Others Present: Paul Hauser, Julie Catanese, James Underwood, Andy
Lethbridge, Marjie Watkins

1. President Rose called the meeting to order at 2:00 p.m.

2. Approval of the Agenda order

Mr. Hauser stated that Item 3a needs to be pulled from the consent Calendar and moved to Item 5a. He stated that Mr. Underwood suggested different language be used for the report out of Closed Session. Director Morris motioned to approve the Agenda order as recommended by Mr. Hauser. With a second from Director Ludden, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant,
Clarence Rose
Noes: None
Absent: Mike Rourke
Abstain: None

3. Consent Calendar

Director Gant motioned to approve the Consent Calendar. Second by Director Morris, the Consent Calendar included:

- b. Accept Minutes of the Safety Meeting June 6, 2017
- c. Validate Bills of June, 2017
- d. Approve Financial Reports for June, 2017

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant,
Clarence Rose
Noes: None
Absent: Mike Rourke
Abstain: None

4. Public Input

- a. None

5. Action Items

- a. Items Pulled from Consent Calendar

Approve Minutes of the Special Board Meeting held June 12, 2017

Attorney Underwood stated that the following changes should be made to the Minutes of the Special Board Meeting held June 12, 2017.

1. List as “a” the stated Professional Employees MOU decision.
2. List as “b” the stated Management Employee salary decisions. Concerning the “additional one-time payment of \$5,000.”
3. List as “c” there were no other reportable actions taken.

Director Gant motioned to approve the Minutes of the Special Board Meeting held June 12, 2017 as amended. Seconded by Director Morris, the motion passed with the following vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant,
Clarence Rose
Noes: None
Absent: Mike Rourke
Abstain: None

b. Suspend Rate Schedule 18 – Drought Relief Surcharge

Mr. Hauser reported that Rate Schedule 18 – Drought Relief Surcharge is still in place. The approved Budget assumes the Surcharge being lifted effective August 10, 2017.

After discussion, Director Morris motioned to accept the recommendation and suspend Rate Schedule 18 – Drought Relief Surcharge effective August 10, 2017. Seconded by Director Gant, the motion passed with the following vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant,
Clarence Rose
Noes: None
Absent: Mike Rourke
Abstain: None

c. Approve Nonrepresented Employees Salary Schedule for the Year Beginning July 1, 2017

Mr. Hauser reported CalPERS requires this item to be separate from the Consent Calendar. There are no financial implications.

Director Gant motioned to approve the Nonrepresented Employees Salary Schedule for the Year Beginning July 1, 2017. Seconded by Director Morris, the motion passed with the following vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose
Noes: None
Absent: Mike Rourke
Abstain: None

d. Award Bid 17-B3 Certain Aggregates

Mr. Hauser reported that the aggregate is for the former Laag property. Mr. Hauser reported the differences between the bids; Concrete Aggregate was the low bidder at \$12.91 per yard, while Eagle Rock with delivery included worked out to be \$17.48 per yard.

Director Morris motioned to award Bid 17-B3, Certain Aggregates (screened shale) to the low bidder, Concrete Aggregate Products, Inc. Seconded by Director Ludden, the motion passed with the following vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant
Noes: None
Absent: Mike Rourke
Abstain: None

e. Approve Task Order 007-6633-010 to Provide Miscellaneous Engineering Support, Maintenance of Substations, and Other Major Electrical Equipment

Mr. Hauser informed the Board of a clerical error in paragraph 1 and 3; the not-to-exceed amount of \$203,684.96 should read not-to-exceed \$203,864.96.

Mr. Hauser reported this estimate is larger than last year due to our Engineer, Dan Beans, no longer being available and new capital projects. There was discussion regarding the Hayfork Tap being in poor condition and the need to add the old Lewiston Transformers to the Hayfork Substation for redundancy maintenance. Power Engineers will be utilized for this design and planning.

Director Gant motioned to approve Task Order 007-6633-010 to Provide Miscellaneous Engineering Support, Maintenance of Substations, and Other Major Electrical Equipment. Seconded by Director Morris, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant,
Clarence Rose
Noes: None
Absent: Mike Rourke
Abstain: None

Director Rourke arrived at 2:30 p.m.

f. Approve Task Order 007-6633-011 for Support with the District's Geographic Information System

Mr. Hauser reported this Task Order is for our mapping system; the system is in need of being updated, we are holding off on updating at this time.

Director Morris motioned to approve the Task Order 007-6633-011 for Support with District's Geographic Information System. Seconded by Director Ludden, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant,
Clarence Rose, Mike Rourke
Noes: None
Absent: None
Abstain: None

6. Discussion Items

a. None

7. Reports

a. General Manager's Reports

- Land Exchange

Mr. Hauser reported the United States Forestry Service proposed a 33' easement on the Howe Ditch. The restrictions on the easement are unclear at this time. Mr. Hauser is waiting on the language for the easement.

- Power Outages

Mr. Hauser reported that since the last Board meeting there was a planned outage at the Hayfork Substation, the outage lasted eight hours. There was an outage at Indian Creek. The cause was an open fuse; the outage lasted an hour and a half and affected 15 customers. There was an outage in the Hyampom area that was caused by a squirrel on the Substation Transformer. The outage lasted four hours and affected 150 customers.

- Balancing Authority of Northern California

Mr. Hauser reported that he attended the Strategic Planning Meeting last week.

- Trinity Livestock Auction

Mr. Hauser reported that for the past three years there has been a budget of \$10,000 for the Junior Livestock Auction. The meat is donated to local food banks. With no objections from the Board, Mr. Hauser plans on the same strategy this year.

- TWAC'S Update

Mr. Hauser reported that no meters have been received, however parts are now trickling in. The plan is to install approximately 300 meters by the end of September of this year in the Weaverville and Douglas City areas. Once Staff is comfortable with the new meters, the rest of the meters will be installed. If all goes well the project will be complete by July 2018.

- Electrical Rate Policies

Mr. Hauser discussed possible modifications to the Rate Schedule 18 – Drought Relief Surcharge.

b. Board Member Reports

- Annual District Audit

President Rose informed the Board that the new auditor has begun. This new firm is diverse and specializes in electrical practices.

c. Committee Reports

None

8. Communications Received

a. None

9. Meetings and/or Workshops

- a. Northern California Power Agency Annual Conference
September 27-29, 2017
Silverado Resort, Napa

Mr. Hauser requested that if any Board Members would like to attend the Conference to please let Ms. Palmer know so she can make the arrangements.

Mr. Lethbridge, Ms. Catanese, and Ms. Watkins departed at 3:34 p.m.

10. Closed Session

Director Morris motioned to go into Closed Session at 3:35 p.m., second by Director Ludden, the Board entered into Closed Session on the following:

- a. Closed Session Item Under Government Code §54957.6
Conference with Labor Negotiator
Agency Negotiator: General Manager
Employee Organization: Trinity Public Utilities District
Employees' Association

The Board came out of Closed Session and immediately reconvened in Open Session at 3:45 p.m. President Rose reported that the Board took the following action:

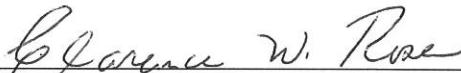
- a. There was no reportable action taken.

11. Public Input


- a. None

12. Adjourn

Motion to adjourn by Director Gant, second by Director Ludden, passing unanimously, the Board adjourned at 3:48 p.m.



Clarence W. Rose, President

ATTEST: 
Thomas J. Ludden, Clerk