

**Trinity Public Utilities District  
MINUTES OF THE REGULAR BOARD MEETING  
December 14, 2017**

Location: Trinity Public Utilities District Community Room  
Weaverville, California

Board Present: Thomas Ludden, Richard Morris, Clarence Rose, Kelli Gant,  
Mike Rourke

Board Absent: None

Others Present: Paul Hauser, Julie Catanese, James Underwood, Andy  
Lethbridge, Karen Palmer, Bethany Ryers, Amy Diestler

**1. President Rose called the meeting to order at 2:00 p.m.**

**2. Approval of the Agenda order**

Director Morris motioned to approve the Agenda order. With a second from Director Ludden, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence  
Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

**3. Consent Calendar**

Director Ludden motioned to approve the Consent Calendar. Second by Director Rourke, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting November 09, 2017
- b. Approve Minutes of the Special Board Meeting November 27, 2017
- c. Accept Minutes of the Safety Meeting November 07, 2017
- d. Validate Bills of November, 2017
- e. Approve Financial Reports for October, 2017

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence  
Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

**4. Public Input**

- a. None

**5. Action Items**

- a. Items Pulled from Consent Calendar  
None

- b. Election of Officers of the Trinity P.U.D. for 2018

President Rose opened nominations for President. Director Ludden nominated President Rose. Director Ludden motioned that the

nominations for President be closed. Seconded by Director Rourke, the nominations were closed. President Rose was elected President of the Board for 2018.

President Rose opened nominations for Vice-President. Director Ludden nominated Director Morris. Director Ludden motioned that the nominations for Vice-President be closed. Seconded by Director Rourke, the nominations were closed. Director Morris was elected Vice-President of the Board for 2018.

President Rose opened nominations for Clerk. Director Morris nominated Director Ludden. Director Morris motioned that the nominations for Clerk be closed. Seconded by Director Rourke, the nominations were closed. Director Ludden was elected Clerk of the Board for 2018.

- c. Ratify No Change to Rate Schedule 10 – Public Benefit Discount Amount  
Mr. Hauser reviewed the Report with the Board.

After a brief discussion, Director Ludden motioned to ratify no change to Rate Schedule 10 – Public Benefit Discount of 25% of the customers billed amount for Calendar Year 2018. Seconded by Director Morris, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

- d. Ratify No Change to Rate Schedule 16 – Project Agreement Number 1 Surcharge

Mr. Hauser reviewed the Report with the Board. He provided a brief overview of the Project Agreement Number 1 with the County.

After a brief discussion, Director Morris motioned to ratify no change to Rate Schedule 16 – Project Agreement Number 1 Surcharge. Seconded by Director Ludden, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

- e. Accept Auditor's Report for the Year Ended June 30, 2017

Mr. Hauser introduced Bethany Ryers and Amy Diestler from Baker Tilly. He stated that they are in attendance to present the audit to the Board and are available to answer any questions.

Ms. Ryers extended Baker Tilly's appreciation for the opportunity to perform the annual audit this year. She then reviewed the documents that

were presented to the Board. She stated that there were some adjustments that needed to be made however they were very small, especially for a utility our size. She also stated that the District's staff was very helpful with providing information to their team.

After a brief discussion Director Morris motioned to accept the Auditor's draft Report for Fiscal Year 2017 as presented. Seconded by Director Ludden, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

f. Award Bid 17-B4 Annual Vegetation Pruning & Removal for 2018

Mr. Hauser reviewed the Report with the Board. He stated that the low bidder, Silver Top Tree Services is locally owned.

After a brief discussion, Director Rourke motioned to authorize the General Manager to approve and execute the Contract for Vegetation Pruning and Removal with Silver Top Tree Service as presented. Seconded by Director Morris, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

g. Approve Contract with Evergreen Job & Safety Training for 2018

Mr. Hauser reviewed the Report with the Board.

After a brief discussion, Director Ludden motioned to approve the Professional Service Contract with Evergreen Job & Safety Training for a not-to-exceed cost of \$23,695.52 as presented. Seconded by Director Rourke, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

h. Amend the District's Drug and Alcohol Policy

Mr. Hauser reviewed the Report with the Board.

After a brief discussion, Director Morris motioned to amend the District's Drug and Alcohol Policy as presented. Seconded by Director Rourke, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

i. Nominate Clarence Rose to the Northwest Public Power Association Board of Trustees

Mr. Hauser reviewed the Report with the Board.

After a brief discussion, Director Morris motioned to nominate President Rose to serve on the Northwest Public Power Association's Board of Trustees. Seconded by Director Ludden, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Mike Rourke  
Noes: None  
Absent: None  
Abstain: Clarence Rose

## 6. Reports

### a. General Manager's Reports

- Trinity Adaptive Management Working Group Meeting

Mr. Hauser informed the Board that this will be the last time that this item will be on the Agenda. Director Gant mentioned that the Trinity Management Council is not willing to send a letter to the Department of the Interior requesting that TAMWG be reinstated.

- Land Exchange

Mr. Hauser stated that he has spoken with Mr. John Driscoll from Congressman Huffman's staff regarding the need to resolve the land exchange prior to the end of the year which is in conjunction with Mr. Myers retirement.

- Power Outages

Mr. Hauser reported that there were two significant outages since the last Board Meeting. This first one was in the Buckhorn area which lasted about an hour and a half and affected approximately 19 customers. This outage was initially caused by a tree. Shortly after the power was restored it went out again due to an overloaded fuse.

The second outage was in the Covington Mill area. This outage lasted about three and a half hours and affected approximately 97 customers. This outage was also caused by an overloaded fuse.

- Balancing Authority of Northern California

Mr. Hauser informed the Board that there is nothing new to report.

- Update on New Meter System  
Mr. Hauser reported that there are 292 new meters installed between Weaverville and Douglas City. He stated that all of the meters are reporting well and staff has been able to utilize the remote disconnect and reconnect process successfully. He stated that Staff is anxious to receive the rest of the meters and begin the mass deployment. He informed the Board that Staff will be suggesting some Policy changes regarding the remote disconnect/connect abilities.

Not on the Agenda

- Central Valley Project Improvement Act  
Mr. Hauser informed the Board that Ms. Susan Stohr is attempting to set up a meeting between the District and the Department of the Interior.
- b. Board Member Reports
  - Trinity Collaborative  
President Rose stated that the Trinity Collaborative is asking that some of the southern Trinity area be realigned back into the Six Rivers National Forest instead of the Trinity Unit.
- b. Committee Reports  
None

**7. Discussion Items:**

- a. Easements  
Director Gant questioned Staff on the possibility of obtaining larger easements from private property owners. Mr. Lethbridge stated that when possible, the District's Arborist will speak with the land owner if there is a tree that might be a hazard and out of our normal right of way.
- b. Delta Tunnels  
Director Gant informed the Board that both the Federal and the California State Fish and Wildlife are not able to comment on the Delta tunnels and their affects.

**8. Communications Received**

- a. None

**9. Meetings and/or Workshops**

- a. California Municipal Utilities Association Capitol Day  
Sheraton Grand, Sacramento  
January 29, 2018  
Mr. Hauser informed the Board that the rooms have been reserved. He asked that Board Members please let Ms. Palmer know if they are planning to attend.

- b. American Public Power Association Legislative Rally  
The Mayflower Hotel  
February 26-28, 2018

Mr. Hauser informed the Board that the rooms have been reserved and attendance at the conference has been completed. He asked that Board Members please let Ms. Palmer know if they are planning to attend.

- c. California Municipal Utilities Association Annual Conference  
Westin St. Francis, San Francisco  
March 25-27, 2018

Mr. Hauser requested that if Board Members are interested in attending to please let Ms. Palmer know.

#### 10. Closed Session

Director Morris motioned to go into Closed Session at 3:40 p.m., second by Director Rourke, the Board entered into Closed Session on the following:

- a. Closed Session Item Under Government Code §54956.9  
**Conference with Legal Counsel**  
Two Potential Cases

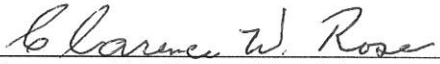
The Board came out of Closed Session and immediately reconvened in Open Session at 4:02 p.m. President Rose reported that the Board took no action in Closed Session.


#### 11. Public Input

- a. None

#### 12. Adjourn

Motion to adjourn by Director Ludden, second by Director Gant, passing unanimously, the Board adjourned at 4:05 p.m.

  
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Clarence W. Rose, President

ATTEST:   
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Thomas L. Ludden, Clerk