

**Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
October 11, 2018**

Location: Trinity Public Utilities District Community Room
Weaverville, California

Board Present: Thomas Ludden, Richard Morris, Clarence Rose, Kelli Gant, Mike Rourke

Board Absent: None

Others Present: Paul Hauser, Julie Catanese, James Underwood, Karen Palmer, Sarah Sheetz, Jessica Nelson

1. President Rose called the meeting to order at 2:00 p.m.

2. Approval of the Agenda order

Director Ludden motioned to approve the Agenda order. With a second from Director Morris, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose,
Mike Rourke

Noes: None

Absent: None

Abstain: None

3. Consent Calendar

Director Ludden motioned to approve the Consent Calendar. Second by Director Rourke, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting September 13, 2018
- b. Accept Minutes of the Safety Meeting September 11, 2018
- c. Validate Bills of September, 2018
- d. Approve Financial Reports for August, 2018

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose,
Mike Rourke

Noes: None

Absent: None

Abstain: None

4. Discussion Items:

a. Jessica Nelson from Golden State Power Cooperative

Mr. Hauser introduced Ms. Jessica Nelson and reviewed our recent participation with the Golden State Power Cooperative (GSPC).

Ms. Nelson presented an overview of GSPC along with the utilities who are members. She informed the Board of the legislative issues that GSPC is currently involved with.

President Rose stated that the District is excited to be a member of the GSPC team.

Ms. Nelson departed at 2:29 pm.

b. System Update

Mr. Hauser reviewed the District's service map along with the history of the District's infrastructure. There was discussion regarding the section of underground that was dropped into the lake over 50 years ago.

5. **Public Input**

- a. None

6. **Action Items**

a. Items Pulled from Consent Calendar

None

b. Adopt Resolution 18-04 Amending the District's 125 Plan

Mr. Hauser reviewed the Report with the Board. After a brief discussion Director Ludden motioned to: 1) Adopt Resolution 18-04 Resolution of the Trinity Public Utilities District Amending the District's 125 Plan, and 2) authorize the General Manager to execute the Amendment to the 125 Plan. Seconded by Director Rourke, the motion passed with the following roll call vote:

President Rose	Aye
Director Morris	Aye
Director Ludden	Aye
Director Gant	Aye
Director Rourke	Aye

7. **Reports**

a. General Manager's Reports

• Introduce New Employee

Mr. Hauser introduced the District's new employee Ms. Sarah Sheetz. He stated that she is a long-time resident of Trinity County and has been working at the City of Redding.

• Land Exchange

Mr. Hauser reported that there is a verbal agreement between the District and the owner of the trailer that is on a portion of the Forest Service property.

• Power Outages

Mr. Hauser informed the Board that the District's reclosures are all back to normal after the rain.

He stated that there were six significant outages since the last Board meeting. The first one was on September 17th in Hyampom with no known cause. This outage lasted approximately two hours and affected 203 customers.

The second one was on September 23rd in the Weaverville area that was caused by a squirrel. The outage affected approximately 1,186 customers with restoral in about a half hour.

The next two outages were on the 28th and 29th of September. Two separate trees fell through the same span of line in the Buckhorn area. They both affected 155 customers with the first one lasting an hour and the second one lasting an hour and a half.

The fifth outage was caused by a tree on September 29th in the Weaverville area. The outage lasted approximately a half hour affecting 288 customers.

The last outage to report was on October 1st in the Coffee Creek Area. The cause for the outage was a tree that affected 189 customers and lasted approximately two and a half hours.

- Balancing Authority of Northern California
Mr. Hauser stated that Sacramento Municipal Utility District will be entering into the Electric Imbalance Market in April.
- Energy Net
Mr. Hauser informed the Board that the County's Adult Protective Services Department has agreed to take over administration for the District's Energy Net Program. The contract will be presented to the County Board of Supervisors for approval next Tuesday.
- New Meter Installation
Mr. Hauser reported that there have been 6,858 meters installed to date, which makes the project 94% complete. He stated that Staff is hopeful that the District can begin to offer Prepay in the spring.
- Western Area Power Administration Fiber
Mr. Hauser informed the Board that Western Area Power Administration is moving forward with connecting its fiber to the District's office to improve their communications with crews. He also stated that the feasibility report is in process.
- Secure Login
Mr. Hauser told the Board that the secure login feature on the District's website has been in place for a few months.
- Western Video on Website
Mr. Hauser informed the Board that Western Area Power Administration's video on the Carr Fire has been posted on the District's website.

b. Board Member Reports

- Northern California Power Agency Conference
Director Gant reported that the conference was informative. President Rose agreed.
- Auditors Meeting
President Rose reported that he met with the auditors this week. He stated that auditors are proceeding with the District's annual audit and appreciate Staff's assistance.
- c. Committee Reports
 - Community Investment Committee – Hayfork Elementary School
Director Morris reported to the Board that the Committee met prior to the Board meeting to discuss an upgrade to the Hayfork Elementary School's electrical panel. He stated that the committee voted to approve the request.

8. Communications Received

- a. None

9. Meetings and/or Workshops

- a. None

President Rose called for a recess at 3:32 p.m.

Ms. Catanese departed at 3:32 p.m.

President Rose called for the meeting to resume at 3:37 p.m.

Ms. Sheetz and Ms. Palmer departed at 3:55 p.m.

10. Closed Session

Director Ludden motioned to go into Closed Session at 3:37 p.m., second by Director Gant, the Board entered into Closed Session on the following:

- a. Closed Session Item Under Government Code §54956.9
Conference with Legal Counsel
Three Potential Cases
- b. Closed Session Item Under Government Code §54957.6
Conference with Labor Negotiator
Agency Negotiator: Board of Directors
Employee Organization: Unrepresented – General Manager

The Board came out of Closed Session and immediately reconvened in Open Session at 4:25 p.m. President Rose reported that the Board took the following action:

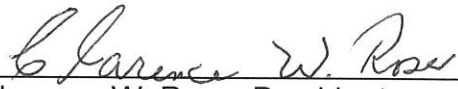
- a. No action was taken
- b. The Board voted to increase the General Managers pay by 3%, from \$8,403.69 per pay period to \$8,655.80 per pay period. The Board also voted to increase the General Manager's Administrative Days from 80 hours to 120 hours per year.

11. Public Input

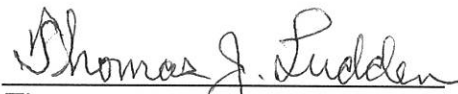
- a. None

12. Adjourn

Motion to adjourn by Director Rourke, second by Director Gant, passing unanimously, the Board adjourned at 4:26 p.m.



Clarence W. Rose, President

ATTEST: 

Thomas J. Ludden, Clerk