

**Trinity Public Utilities District
NOTES OF THE REGULAR BOARD MEETING
November 8, 2018**

Location: Trinity Public Utilities District Community Room
Weaverville, California

Board Present: Thomas Ludden, Richard Morris, Clarence Rose, Kelli Gant, Mike Rourke

Board Absent: None

Others Present: Paul Hauser, Julie Catanese, James Underwood, Andy Lethbridge, Karen Palmer, Sarah Sheetz, Jim Aven, and Eric Myers

1. President Rose called the meeting to order at 2:00 p.m.

2. Approval of the Agenda order

Director Ludden made a motion to approve the Agenda order; Director Rourke seconded the motion. the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

3. Consent Calendar

Director Morris made a motion to approve the Consent Calendar; Director Ludden seconded the motion. The Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting October 11, 2018
- b. Accept Minutes of the Safety Meeting October 02, 2018
- c. Validate Bills of October 2018
- d. Approve Financial Reports for September 2018

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

4. Public Input (Moved per Request)

- a. President Rose advised that Public Input would then be trailed until later in the meeting as a member of the public who would like to speak phoned to state he was delayed due to road work.

5. Action Items

- a. Items Pulled from Consent Calendar
None

b. Amend Payment of Payables Policy and Expense and Use of Public Resources Policy

Mr. Hauser reviewed the Report with the Board. After a brief discussion Director Gant made a motion to approve amendment of the Payment of Payables Policy and the Expense and Use of Public Resources Policy as presented. Director Morris seconded the motion and the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke
Noes: None
Absent: None
Abstain: None

c. Approve Non-represented Employees Salary Schedule for the Year beginning October 11, 2018

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Rourke made a motion to approve the Non-represented Employees Salary Schedule for the Year beginning October 11, 2018. Director Ludden seconded the motion, and the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke
Noes: None
Absent: None
Abstain: None

6. Reports

a. General Manager's Reports

• Electric Vehicle Charging

Mr. Hauser advised that he had a discussion with staff at the Joss House regarding the possibility of installing an electric vehicle charging station in the parking lot at the facility. Director Morris suggested the Library parking lot may also be a suitable location.

Mr. Myers arrived at 2:08 p.m.

4. Public Input (Continued)

a. President Rose advised that Public Input has been moved on Mr. Myer's behalf.

Mr. Myers read a prepared statement disputing the charges on his account for the Summer of 2018. He requested that the District review its policy relative to estimating usage when meters fail to report and attempt all methods of communication with customers prior to estimating usage.

President Rose thanked Mr. Myers. Mr. Hauser reviewed with the Board the information regarding the billing. The Board requested that the old meter be tested.

6. Reports (Continued)

a. General Manager's Reports

- Land Exchange

Mr. Hauser advised that the consultant has completed the hazardous material survey and that the archaeological survey is outstanding.

- Power Outages

Mr. Hauser summarized the Power Outages for the previous month. There were three outages on October 11th, all due to trees on the line. One of the outages was in Hayfork and lasted approximately 30 minutes and affected 20 customers. Another in Hayfork lasted approximately 3.5 hours and affected one customer, and the third was in Canyon Creek, lasting 3.5 hours and affecting 12 customers.

On October 14, 2018, an outage affected one customer in the Trinity Center area for approximately 6 hours due to a blown fuse, and an outage in Weaverville due to a tree on the line lasted 7.5 hours and affected one customer.

On October 20th a structure fire in Hayfork caused an outage that affected one customer for approximately 1.5 hours.

On November 5th there was an outage in the North County area caused by a broken cross arm. The outage lasted approximately one hour and affected 177 customers.

Mr. Lethbridge stated that there were some blown fuses in Hayfork earlier in the day, due to a tree going down on a line. Mr. Hauser confirmed that the District is still on one shot.

- Balancing Authority of Northern California

Mr. Hauser stated that Sacramento Municipal Utility District is still working its way through the Energy Imbalance Market.

- Energy Net

Mr. Hauser stated that Trinity County Health and Human Services has agreed to take over this service for the District. They will be bringing customers on in phases in order to better manage the workload throughout the year.

- New Meter Installation

Mr. Hauser informed the Board that 7,050 meters have been deployed, which is approximately 97% of the District's meters.

- Western Area Power Administrations (WAPA) Fiber

Mr. Hauser advised the Board that a feasibility report is expected by the end of the month. Mr. Hauser has been asked to sit on a customer committee to explore WAPA fiber in underserved areas. Kevin Howard is facilitating the committee.

- Tree Trimming Contract
Mr. Hauser informed the Board that the District is exercising its option to extend the Tree Trimming Contract with Silvertop for one year. Prices will remain the same.
- Think Pink
Mr. Hauser advised that the District staff is interested in partnering with existing groups to improve visibility and community participation in the Think Pink movement in October. The Board agreed that participation would be worthwhile.
- TrinPark Line Extension
Mr. Hauser advised that the District has executed an Agreement with TrinPark, LLC, and provided them with the all-electric discount.
- Office of Emergency Services Payment
Mr. Hauser advised that the District had recently received reimbursement from the Office of Emergency Services in the amount of \$670,000 relative to the Winter Storm of January of 2017. He stated that Ms. Marjie Watkins did a significant amount of work on gathering and submitting the required documentation.

b. Board Member Reports

- American Public Power Producers Association – Policy Makers Council
Director Gant advised that the California Municipal Utilities Association asked the District to participate on the American Public Power Association – Policy Makers Council. The Board authorized Director Gant to represent the District.
- North West Forest Plan
Director Morris informed the Board that he had recently been interviewed relative to the Northwest Forest Plan and the effect on our Community. Director Rourke was also interviewed and provided input to the evaluator.
- Trinity High School Future Farmers of America
Director Rourke provided a summary of the Trinity High Schools Future Farmers of America (FFA) Club's participation in the National Forestry Competition in Indianapolis, IN. Four Trinity High students participated and placed 20th out of 43 teams.

c. Committee Reports

- Community Investment Committee – Mountain Community Healthcare District
Director Morris reported that the Committee had approved a request from Mountain Community Healthcare District in the amount of \$10,739.66 to provide 400A 3-phase service to the new clinic modular buildings.

7. Discussion Items

- a. None

8. Communications Received

- a. Mr. Hauser stated that he had received a memo from the Northwest Public Power Association that they would be providing a 10% credit towards the 2019 Membership Dues.

9. Meetings and/or Workshops

- a. California Municipal Utilities Association Capitol Day
Sheraton Grand, Sacramento, CA
January 28, 2019
- b. American Public Power Association Legislative Rally
The Mayflower Hotel, Washington DC
February 25-27, 2019
- c. California Municipal Utilities Association Annual Conference
Rancho Bernardo Inn, San Diego, CA
March 31-April 2, 2019

Mr. Hauser requested that any Board Member who is interested in attending these meetings to contact Ms. Palmer.

President Rose called for a recess at 3:03 p.m. Mr. Myers, Mr. Aven, Ms. Catanese, and Mr. Lethbridge departed at 3:03 p.m.

10. Closed Session

Director Morris made a motion to go into Closed Session at 3:03 p.m., second by Director Ludden, the Board entered into Closed Session on the following:

- a. Closed Session Item Under Government Code §54956.9
Conference with Legal Counsel
Three Potential Cases

The Board came out of Closed Session and immediately reconvened in Open Session at 3:12 p.m. President Rose reported that the Board took the following action:

- a. Validated payment in the amount of \$3,760.31 to reimburse Mr. Alan Cooley for damage to various appliances.

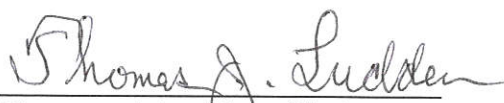
11. Public Input

- a. None

12. Adjournment

President Rose adjourned the meeting at 3:31 p.m.


Clarence W. Rose, President

ATTEST: 
Thomas J. Ludden, Clerk

