

Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
December 13, 2018

Location: Trinity Public Utilities District Community Room
Weaverville, California

Board Present: Thomas Ludden, Richard Morris, Clarence Rose, Kelli Gant, Mike Rourke

Board Absent: None

Others Present: Paul Hauser, Julie Catanese, James Underwood, Andy Lethbridge, Karen Palmer, Sarah Sheetz, and Bethany Ryers

1. President Rose called the meeting to order at 2:00 p.m.

2. Approval of the Agenda order

Director Rourke made a motion to approve the Agenda order. With a second from Director Ludden, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

3. Consent Calendar

Director Ludden made a motion to approve the Consent Calendar. Second by Director Morris, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting November 8, 2018
- b. Accept Minutes of the Safety Meeting November 6, 2018
- c. Validate Bills of November 2018
- d. Approve Financial Reports for October 2018

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

4. Public Input

- a. Mr. Hauser read a complaint submitted via e-mail from Ms. Joellen Cleaves-Barnhart.

5. Action Items

- a. Items Pulled from Consent Calendar
 - i. None

- b. Election of Officers of the Trinity Public Utilities District Board for 2019
President Rose opened nominations for the President, Vice-President and Clerk offices for the 2019 calendar year.

Director Morris made a motion that the Board elect Clarence Rose to serve as President, Kelli Gant to serve as Vice-President, and Mike Rourke to serve as Clerk for the 2019 calendar year. Director Ludden seconded the motion. The nominees accepted the nominations.

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

- c. Accept Auditor's Report for the Year Ended June 30, 2018

Bethany Ryers, Senior Manager with Baker Tilly reviewed the documents presented to the Board. Ms. Ryers stated that the District staff was very accommodating in providing information to the Baker Tilly team.

Ms. Catanese identified recommended modifications to the audit documents for the Board.

After a brief discussion, Director Morris made a motion to Accept the Auditor's Report for the Year Ended June 30, 2018, with modifications. Director Ludden seconded the motion.

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

- d. Ratify No Change to Rate Schedule 10 – Public Benefit Discount Amount
Mr. Hauser reviewed the Report with the Board.

After a brief discussion, Director Rourke made a motion to ratify no change to Rate Schedule 10 – Public Benefit Discount. Director Morris seconded the motion.

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

e. Ratify No Change to Rate Schedule 16 – Project Agreement Number 1 Surcharge

Mr. Hauser reviewed the report with the Board. He provided some background information regarding the agreement with the County.

After a brief discussion Director Ludden made a motion to ratify no change to Rate Schedule 16 – Project Agreement Number 1 Surcharge. Director Rourke seconded the motion.

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

f. Approve Service Agreement with Brown & Kysar, Incorporated, for Engineering Services

Mr. Hauser reviewed the report with the Board.

After a brief discussion Director Ludden made a motion to approve a Service Agreement with Brown & Kysar, Incorporated to provide Engineering Services and authorized the General Manager to execute said Agreement. Director Gant seconded the motion.

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

g. Approve Contract with Evergreen Job Safety & Training for 2019

Mr. Hauser reviewed the report with the Board, highlighting that the contract amount remains the same for the upcoming year.

Director Gant made a motion to approve the Contract with Evergreen Job & Safety Training for a not-to-exceed cost of \$23,695.52 for Calendar Year 2019. Director Morris seconded the motion.

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence Rose, Mike Rourke

Noes: None

Absent: None

Abstain: None

h. Adopt a Cameras and Video Surveillance Policy

Mr. Hauser reviewed the report with the Board.

After a brief discussion Director Rourke made a motion to adopt a Cameras and Video Surveillance Policy. Director Gant seconded the motion.

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Kelli Gant, Clarence
Rose, Mike Rourke
Noes: None
Absent: None
Abstain: None

6. Reports

a. General Manager's Reports

- Land Exchange

Mr. Hauser advised there is nothing to report on the Land Exchange.

- Power Outages/Outage Management Software Implementation/ GPS Vehicle Management System

Mr. Hauser reported that there were several significant power outages since the last Board meeting including the following outages:

- 3 hour outage in the Hayfork/13 Dips/Peanut area due to a tree on the lines affecting 157 customers.
- 2 hour outage in Hayfork due to a burned jumper affecting 117 customers.
- 5.75 hour outage in the North County due to a ringtail cat affecting 836 customers.
- 4 hour outage in Canyon Creek due to an equipment failure affecting 200 customers.
- 1 hour outage in the Steel Bridge Road/Top of the Grade area due to a tree on the lines affecting 353 customers.
- One half hour outage in Hayfork due to a tree on the lines affecting 562 customers.
- 2 second outage in Weaverville due to a squirrel on a riser pole at a substation affecting 581 customers.
- 15 second outage in Weaverville due to an animal affecting 581 customers.
- 4.25 hour outage in Weaverville/East Weaver Area due to a tree on the lines affecting 138 customers
- 3.75 hour outage in Weaverville/Five Cent Gulch area due to a burned jumper affecting 200 customers.

- Balancing Authority of Northern California

Mr. Hauser reported that the Sacramento Municipal Utility District is planning for an April 2019 "Go Live," with Energy Imbalance Market Phase I.

- New Meter Installation
Mr. Hauser reported that 7,068 meters have now been installed, bringing the project to 97.2 percent complete. The approximately 200 meters remaining to be changed out are not reporting well and are difficult to gain access to. He stated that Anixter has come out with a cellular capable meter that may be tested in the Forest Glen area.
 - Golden State Power Cooperative
Mr. Hauser inquired if the Board had any objection to the District participating in sharing the cost of lobbying by the Golden State Power Cooperative. There were no objections.
 - Western Area Power Administration Fiber
Mr. Hauser advised that a feasibility report for access to the fiber is expected by December 31, 2018.
 - Outage Management Software Implementation
Mr. Hauser reported to the Board that the District is launching the Outage Management System in January 2019. The system is designed to improve communication with both office and field staff as well as customers relative to outages.
- b. Board Member Reports
Director Gant inquired about a presentation from some time ago regarding the Lewiston Dam Generator Project. Mr. Hauser advised it was his understanding the project will not be moving forward.
- c. Committee Reports
There were no committee reports.

7. Discussion Items

There were no discussion items.

8. Communications Received

There were no communications received.

9. Meetings and/or Workshops

- a. California Municipal Utilities Association Capitol Day
Sheraton Grand, Sacramento, CA
January 28, 2019
- b. American Public Power Association Legislative Rally
The Mayflower Hotel, Washington DC
February 25-27, 2019
- c. California Municipal Utilities Association Annual Conference
Rancho Bernardo Inn, San Diego, CA
March 31-April 2, 2019

The Board took a brief recess at 3:51 p.m.

10. Closed Session

The Board convened in closed session at 4:00 p.m. regarding the following:

- a. Closed Session Item Under Government Code §54956.9

Conference with Legal Counsel

Two Potential Cases


The Board came out of Closed Session and immediately reconvened in Open Session at 4:27 p.m. President Rose reported that the Board took no action in Closed Session.

11. Public Input

- a. None

12. Adjournment

President Rose adjourned the meeting at 4:28 p.m.



Clarence W. Rose, President

ATTEST:



Michael D. Rourke, Clerk