

**Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
July 11, 2019**

Location: Trinity Public Utilities District Community Room
Weaverville, California

Board Present: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke

Board Absent: None

Others Present: Paul Hauser, Jim Underwood, Julie Catanese, Andy Lethbridge, Karen Palmer, Sarah Sheetz and Jim Aven

1. President Rose called the meeting to order at 2:03 p.m.

2. Approval of the Agenda Order

Director Rourke made a motion to approve the Agenda. Second from Director Cousins, the motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,
Mike Rourke

Noes: None

Absent: None

Abstain: None

3. Consent Calendar

Director Rourke made a motion to approve the Consent Calendar. Second by Director Morris, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting June 13, 2019
- b. Accept Minutes of the Safety Meeting June 4, 2019
- c. Validate Bills of June, 2019
- d. Approve Financial Reports for May, 2019
- e. Deny Customer claim from February Storms

The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,
Mike Rourke

Noes: None

Absent: None

Abstain: None

4. Public Input

None

5. Action Items

- a. Items Pulled from Consent Calendar
None

b. First Reading of Proposed Ordinance 19-01, Director Compensation and Review Amendment to the Expense and Use of Public Resources Policy

Mr. Hauser reviewed the report with the board. After a brief discussion, Director Morris made a motion to accept Ordinance 19-01. Second from Director Rourke, the motion passed with the following roll call vote:

Kelli Gant – Aye
Richard Morris – Aye
Clarence Rose – Aye
Mike Rourke – Aye
Alex Cousins - Abstain

Director Rourke explained his rationale that each Director's vote is worth the same, their time is worth the same, and that he felt compensation should be the same.

Director Cousins stated that the expectations of each Director are the same regardless of appointment date or duration on the Board.

Director Morris noted that the Board Report states the rationale for the previous phase-in was to seek Board Member's who desire to serve the community, but to not allow the compensation to rise to such a level as to become the primary motivation for being on the Board. The Board concurred that the stipend of \$400 per month is not likely to be a primary motivator for community members wishing to serve on the Board.

c. Award Bid 19-B2, Three-Phase Power Transformer for Hayfork Substation

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Cousins made a motion Award Bid 19-B2, Three-Phase Power Transformer for the Hayfork Substation to Virginia Transformer Corporation for a not-to-exceed amount of \$466,785.25. Director Rourke seconded the motion.

The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,
Mike Rourke
Noes: None
Absent: None
Abstain: None

d. Approve Professional Services Agreement with Aspen Environmental Group

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Rourke made a motion to Approve the Service Agreement with Aspen Environmental Group and Authorize the General Manager to execute the Agreement. Director Gant seconded the motion.

The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,
Mike Rourke
Noes: None
Absent: None
Abstain: None

- e. Ratify Execution of the Agreement with Brown & Kysar, Inc., for Development of the Districts Wildfire Mitigation Plan

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Rourke made a motion to ratify the execution of the Agreement with Brown & Kysar, Inc, in the amount of \$58,000 for the development of a Wildfire Mitigation Plan. Director Morris seconded the motion.

The motion passed with the following voice vote:

Ayes:	Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

- f. Approve Purchase of Altec AT40G Bucket Truck

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Morris made a motion to approve the purchase of a 2019 AT40G Bucket Truck from Altec Industries of Dixon, through Sourcewell, in the amount of \$153,896.39. Director Cousins seconded the motion.

The motion passed with the following voice vote:

Ayes:	Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

- g. Approve Line Extension Contract with Richard Collins for Electric Service

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Rourke made a motion to Approve the Contract for Electric Service as amended with language to recoup the residential discount if the account transitions to commercial with Richard Collins for a total charge of \$21,201.30. Director Gant seconded the motion.

The motion passed with the following voice vote:

Ayes:	Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

- h. Approve Line Extension Contract with Trinity County Brewing Company

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Cousins made a motion to Approve the Contract for Electric Service with Trinity County Brewing Company for a total charge of \$11,217.67. Director Gant seconded the motion.

The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,
Mike Rourke
Noes: None
Absent: None
Abstain: None

i. Amendment to the Inventory and Capital Asset Policy

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Morris made a motion to Amend the Inventory and Capital Asset Policy as presented. Director Gant seconded the motion.

The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,
Mike Rourke
Noes: None
Absent: None
Abstain: None

j. Approve Non-Represented Employees Salary Schedule for the Year Beginning July 1, 2019

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Gant made a motion to approve the current Salary Schedule for Non-Represented Employees. The salary changes were previously approved by the Board at its June 13, 2019 meeting. Director Gant seconded the motion.

The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,
Mike Rourke
Noes: None
Absent: None
Abstain: None

6. Reports

a. General Manager's Reports

• Boyd Butler Retirement

Mr. Hauser advised the Board that Boyd Butler, long term employee of the District recently retired. President Rose requested that Mr. Hauser convey the Boards appreciation for his contribution to the organization.

• Land Exchange

Mr. Hauser advised that Director Cousins continues to be helpful moving the Land Exchange forward.

- Power Outages
Mr. Hauser reviewed the Outage Summary with the Board. Notable outages included a scheduled maintenance outage by PG&E on June 18, 2019 affecting 495 customers; scheduled maintenance outage by PG&E on June 23, 2019 affecting 422 customers; a scheduled maintenance outage by Western Area Power Administration on June 28, 2019 affecting 6003 customers; an outage affecting Timber Ridge/Little Browns Creek/Ransom Road on June 22, 2019 affecting 49 customers; and an outage on Tucker Hill Road affecting 21 customers on July 9, 2019.
- Electric Vehicle Charger Rebate Request
Mr. Hauser advised that he received the first ever request for an electric vehicle charger.
- Balancing Authority of Northern California
The Western Area Power Administration continues to consider joining the Energy Imbalance Market.
- Western Area Power Administration Fiber
The Western Area Power Administration continues to be interested in installing fiber communication equipment in the Trinity PUD building.
- Online Payments
Mr. Hauser reviewed a Report outlining the type of payments the PUD takes in, and how many in each category. 1,638 payments were processed by methods requiring minimal staff assistance. 3,391 payments were processed utilizing staff assistance.
- Prepay Implementation
Mr. Hauser advised that the District is ready to go live with prepay implementation on August 1, 2019.
- Wildfire Mitigation Plan
Mr. Hauser advised that the Wildfire Mitigation Plan must complete by January 1, 2020. Senate Bill 1054 was approved by the legislature today.
- Reclamation Commissioner Brenda Burman's Memo
Mr. Hauser advised that he would e-mail a copy of Commissioner Burman's Memo to the Board Members for their review.
- Outage Management System Email Testing
Mr. Hauser requested participation by the Board Members to serve as test subjects for the Outage Management System Notification System.
- Enterprise Mine Line
Mr. Hauser reviewed the complexities of maintaining a 12kV power line that stretches 7,000 feet and serves one customer.

b. Board Member Reports

Director Gant reported that she and Mr. Hauser will be in Washington DC the week of July 21, 2019 for the American Public Power Association's Policy Makers Council and have plans to meet with several legislators. The meetings include representatives from SMUD and Modesto Irrigation District

President Rose reported on several local meetings he recently attended.

c. Committee Reports

7. Discussion Items

None

8. Communications Received

None

9. Meetings and/or Workshops

- a. Northern California Power Agency Annual Conference
September 25-27, 2019
Resort at Squaw Creek, Olympic Valley
- b. Golden State Power Cooperative Annual Meeting
October 16, 2019
Whitney Peak Hotel, Reno, Nevada

Mr. Hauser requested the Board advise Ms. Palmer of their attendance at the above meetings.

President Rose requested a five-minute recess at 4:00 p.m.

10. Closed Session

The Board convened in closed session at 4:05 p.m. The Board came out of Closed Session and immediately reconvened in Open Session at 4:45 p.m. President Rose reported that the Board took the following action:


- a. The Board took no action on the two potential cases under Government Code §54956.9.

11. Public Input

None

12. Adjournment

President Rose adjourned the meeting at 4:47 p.m.



Clarence Rose, President

ATTEST:



Michael D. Rourke, Clerk