

**Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
August 8, 2019**

Location: Trinity Public Utilities District Community Room
Weaverville, California

Board Present: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke

Board Absent: None

Others Present: Paul Hauser, Julie Catanese, Andy Lethbridge, Karen Palmer, Sarah Sheetz, Michael Snyder, John Grossman-Crist, Everett Harvey, Tom Ballanco, John Brower, and Amy Gittelsohn

1. President Rose called the meeting to order at 2:20 p.m.

2. Approval of the Agenda Order

Director Morris made a motion to approve the Agenda as amended to include Closed Session Item 10b, Potential Litigation under Government Code §54956.9. Second from Director Cousins, the motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,
Mike Rourke

Noes: None

Absent: None

Abstain: None

3. Consent Calendar

Director Rourke made a motion to approve the Consent Calendar. Second by Director Cousins, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting July 11, 2019
- b. Accept Minutes of the Safety Meeting July 2, 2019
- c. Validate Bills of July, 2019
- d. Approve Financial Reports for June, 2019

The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,
Mike Rourke

Noes: None

Absent: None

Abstain: None

4. Public Input

None

5. Action Items

- a. Items Pulled from Consent Calendar
None

b. Second Reading and Adoption of Proposed Ordinance 19-01, Director Compensation and Amendment to the Expense and Use of Public Resources Policy

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Rourke made a motion to Adopt Ordinance 19-01, Director Compensation, as presented and Adopt the Amendment to the Expense and Use of Public Resources Policy as presented, Director Morris seconded the motion. The motion passed with the following roll call vote:

Kelli Gant –	Aye
Richard Morris –	Aye
Clarence Rose –	Aye
Mike Rourke –	Aye
Alex Cousins -	Abstain

c. Amend the District's Prepay Policy and Prepay Agreement

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Gant made a motion to Amend the Prepay Accounts Policy and Prepay Accounts Service Agreement as presented. Director Cousins seconded the motion. The motion passed with the following voice vote:

Ayes:	Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

d. Award Bid Number 19-B3, Single Phase Voltage Regulators

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Rourke made a motion to Award Bid 19-B3, Single Phase Voltage Regulators for the Lewiston Substation to General Pacific, Incorporated for a not-to-exceed amount of \$68,125.07. Director Morris seconded the motion. The motion passed with the following voice vote:

Ayes:	Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

e. Adopt Resolution 19-03, Resolution in Appreciation of Boyd Butler

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Morris made a motion to Adopt Resolution 19-03, a Resolution of Appreciation for Boyd Butler. Director Rourke seconded the motion. The motion passed with the following roll call vote:

Kelli Gant –	Aye
Richard Morris –	Aye
Clarence Rose –	Aye
Mike Rourke –	Aye
Alex Cousins -	Aye

- f. Adopt Resolution 19-04, Adopting Rate Schedule 20, High Impact Load Service
Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Rourke made a motion to Adopt Resolution 19-04, Adopting Rate Schedule 20, High Impact Load Service as presented. Director Cousins seconded the motion. The motion passed with the following roll call vote:

Kelli Gant –	Aye
Richard Morris –	Aye
Clarence Rose –	Aye
Mike Rourke –	Aye
Alex Cousins -	Aye

- g. Adopt Resolution 19-05, Commercial Power Service Promotional Rate
Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Morris made a motion to Adopt Resolution 19-05, Adopting Rate Schedule 21, Commercial Power Service Promotional Rate as presented. Director Cousins seconded the motion. The motion passed with the following roll call vote:

Kelli Gant –	Aye
Richard Morris –	Aye
Clarence Rose –	Aye
Mike Rourke –	Aye
Alex Cousins -	Aye

6. Reports

a. General Manager's Reports

- Land Exchange

Mr. Hauser and Director Cousins provided an update on the land exchange. The Archaeological Review has been submitted to the State for review.

- Power Outages

Mr. Hauser reviewed the Outage Summary with the Board. Notable events included an outage on July 23, 2019, affecting 554 customers in Weaverville due to a vehicle hitting a line near Memorial Drive, followed by a Western Area Power Administration (WAPA) outage the same day affecting the 60kV transmission to the switchyard in Weaverville. The WAPA outage affected 6,008 customers and lasted approximately 20 minutes. An outage on August 7, 2019, affected 511 customers in Hayfork due to a carnival ride hitting a power line during set-up.

- Balancing Authority of Northern California

The Western Area Power Association (WAPA) is ramping up their investigation into joining the Energy Imbalance Market. Mr. Hauser stated that he is monitoring this closely to ensure the District does not incur additional costs.

- Trinity County Fair Livestock Auction

Mr. Hauser reported that he will be attending the Livestock Auction at the Trinity County Fair on behalf of the District. In the past, the District has allocated \$10,000 to purchase animals from local youth, with funding from the Public Benefit Charges. The animals are then donated to the Roderick Senior Center and the local food bank. The Board supported an increase to \$13,000 for the purpose of bidding on and purchasing fair animals.

- Personnel Changes

The retirement of Boyd Butler has led to several personnel changes. Mike Garcia was promoted to Supervising Foreman, Delmont Senter was promoted to Foreman, and Ben Dailey was promoted to Troublemaker. The District is currently recruiting for a lineman.

- District's Master Use Permit with the United States Forest Service

Mr. Hauser provided an update on progress with the Forest Service on renewal of the Master Use Permit for powerlines located on land administered by the Forest Service.

- Payments Report

Mr. Hauser provided a summary of the type noting that in the month of July approximately 67 percent of payments received required counter or phone assistance, while 33 percent did not require assistance.

b. Board Member Reports

Director Gant recapped a recent trip to Washington DC with Mr. Hauser to attend the American Public Power Association Policy Makers meeting.

Director Cousins reported on a meeting that he and President Rose had with Congressman Huffman.

c. Committee Reports

None

7. Discussion Items

None

8. Communications Received

a. Engagement Letter from Baker Tilly Virchow Krause, LLP

Ms. Catanese explained the communication is received annually from the Auditors.

9. Meetings and/or Workshops

a. Northern California Power Agency Annual Conference

September 25-27, 2019

Resort at Squaw Creek, Olympic Valley

b. Golden State Power Cooperative Annual Meeting

October 16, 2019

Whitney Peak Hotel, Reno, Nevada

Mr. Hauser requested the Board advise Ms. Palmer of their attendance at the above meetings.

President Rose requested a five-minute recess at 3:10 p.m.

10. Closed Session

The Board convened in Closed Session at 3:15 p.m. The Board came out of Closed Session and immediately reconvened in Open Session at 3:25 p.m. President Rose reported that the Board took the following action:

- a. The Board took no action on the one potential cases under Government Code §54956.9.
- b. The Board took the following action under Government Code §54956.9
Director Morris made a motion to deny customer claim for damages submitted by Patricia McColm, received July 22, 2019. Director Cousins seconded the motion. The motion passed with the following voice vote:

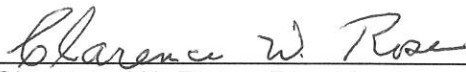
Ayes:	Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

11. Public Input

None

12. Adjournment

President Rose adjourned the meeting at 3:27 p.m.



Clarence W. Rose, President

ATTEST: 

Michael D. Rourke, Clerk