

**Trinity Public Utilities District  
MINUTES OF THE REGULAR BOARD MEETING  
September 12, 2019**

Location: Trinity Public Utilities District Community Room  
Weaverville, California

Board Present: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke

Board Absent: None

Others Present: Paul Hauser, Jim Underwood, Julie Catanese, Andy Lethbridge, Karen Palmer, Sarah Sheetz, Dan Davoudian, and Jim Aven

**1. President Rose called the meeting to order at 2:00 p.m.**

**2. Approval of the Agenda Order**

Director Rourke made a motion to approve the Agenda as amended to move **Item 10. Closed Session** to immediately follow **Item 5. Action Items** to accommodate the early departure of Director Cousins. Director Morris seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,  
Mike Rourke

Noes: None

Absent: None

Abstain: None

**3. Consent Calendar**

Director Rourke made a motion to approve the Consent Calendar. Director Morris seconded the motion. The Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting August 8, 2019
- b. Approve Minutes of the Public Hearing August 8, 2019
- c. Accept Minutes of the Safety Meeting July 30, 2019
- d. Validate Bills of August, 2019
- e. Approve Financial Reports for July, 2019
- f. Deny Application for Leave to Present a Late Claim

The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,  
Mike Rourke

Noes: None

Absent: None

Abstain: None

**4. Public Input**

None

**5. Action Items**

- a. Items Pulled from Consent Calendar  
None

- b. Approve Electric Service Contract with Daniel Davoudian

Mr. Hauser reviewed the report with the Board. Mr. Hauser advised that Mr. Davoudian has been through an extensive process with several agencies to obtain credentialing for the proposed project on the subject property. Mr. Davoudian stated that the project is the culmination of several years of work. He stated that he obtained the 5<sup>th</sup> compliant cultivation license in Trinity County and will have the only licensed manufacturing facility in Trinity County. He intends to obtain a Current Good Manufacturing Practice Certification (CGMP), which could open up medicinal and international business; and intends to offer manufacturing and distribution to other permitted cannabis grows in Trinity County. The facility may employ up to 40 people.

After a brief discussion, Director Cousins made a motion to approve the Contract for Electric Service with Dan Davoudian in the amount of \$25,290.34, Director Gant seconded the motion. The motion passed with the following voice vote:

Ayes:	Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

Mr. Davoudian thanked the Board and departed the meeting at 2:25 p.m.

- c. Nomination of Two Board Members to the Community Investment Committee and Set Meeting Date for November, if required.

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Gant made a motion to nominate Director Rourke and Director Cousins to the Community Investment Committee effective October 1, 2019. Director Morris seconded the motion. The motion passed with the following voice vote:

Ayes:	Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

d. Authorize Advertisements for Public Power Week in October

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Cousins made a motion to authorize the General Manager to place the proposed Letter to the Editor and an amended advertisement in the local newspaper; and to double the Heat Pump Rebate, Water Heater Rebate, and Electric Vehicle Charger Rebates for applications received and installations scheduled during the month of October in celebration of Public Power Week. Director Rourke seconded the motion. The motion passed with the following voice vote:

Ayes:	Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

e. Approve Line Extension Contract with Mike Johar for Electric Service

Mr. Hauser reviewed the report with the Board. After a brief discussion relative to the size of service, length of line extension and easement requirements, Director Rourke made a motion to approve the Contract for Electric Service with Mike Johar in the amount of \$71,367.66. Director Morris seconded the motion. The motion passed with the following voice vote:

Ayes:	Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke
Noes:	None
Absent:	None
Abstain:	None

**10. Closed Session (ITEM MOVED)**

The Board convened in Closed Session at 2:40 p.m. The Board came out of Closed Session and immediately reconvened in Open Session at 3:15 p.m. President Rose reported:

a. The Board took no reportable action on the one potential cases under Government Code §54956.9.

b. The Board took no reportable action under Government Code §54957.6

**6. Reports**

a. General Manager's Reports

• Land Exchange

Director Cousins provided an update on the Land Exchange with the United States Forest Service. The Cultural Report has been submitted and is being reviewed by the State Historic Preservation Office. Completion of the review is anticipated for Spring of 2020.

• Power Outages

Mr. Hauser reviewed the Outage Summary with the Board, attached and incorporated herein. He advised that the Districts reclosers are currently set to 'one-shot,' meaning the slightest interference can cause an outage.

- Balancing Authority of Northern California

Mr. Hauser shared that the Western Area Power Administration (WAPA) has announced that they will join the Energy Imbalance Market. Mr. Hauser distributed a copy of the Press Release to the Board, incorporated herein by reference. The Balancing Authority of Northern California (BANC) has agreed to pay the load cost for Trinity PUD. Mr. Hauser intends to stay involved to protect the District from any future costs.

Director Cousins departed at 3:30 p.m.

- Trinity County Fair Livestock Auction

Mr. Hauser shared the purchases made by Trinity PUD with the Board. He stated the prices were good, and the students did well. The District purchased a steer from Alyssa Hartman and swine from Ty Moodie, Owen Cox, Grace Moodie, and Rylan Jorgensen. The meat from the purchases is distributed to the Roderick Senior Center and the Trinity County Food Bank. Director Rourke stated that overall the Auction was a success.

- Monthly Payment Activity

Mr. Hauser reviewed the report with the Board. For the month of August, 68% of the payments require staff assistance, while 32% of the payments are customers helping themselves. Director Gant suggested a campaign to advertise the online bill pay option.

- Western Caucus

Mr. Hauser advised that he was invited to speak at the Western Caucus relative to utility rights of way on public property. He advised the Western Caucus is a bipartisan group of members of the House of Representatives that deal with issues in the Western States.

b. Board Member Reports

President Rose reported on recent meetings he attended.

c. Committee Reports

None

**7. Discussion Items**

a. None

**8. Communications Received**

a. None

**9. Meetings and/or Workshops**

a. Northern California Power Agency Annual Conference  
September 25-27, 2019

Resort at Squaw Creek, Olympic Valley

b. Golden State Power Cooperative Annual Meeting

October 16, 2019

Whitney Peak Hotel, Reno, Nevada

**11. Public Input**

None

**12. Adjournment**

There being no further business, President Rose adjourned the meeting at 3:54 p.m.

  
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Clarence W. Rose, President

ATTEST:   
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Michael D. Rourke, Clerk