

**Trinity Public Utilities District  
MINUTES OF THE REGULAR BOARD MEETING  
January 9, 2020**

Location: Trinity Public Utilities District Community Room  
26 Ponderosa Lane, Weaverville, California  
Board Present: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose, Mike Rourke  
Board Absent: None  
Others Present: Paul Hauser, Jim Underwood, Julie Catanese, Sarah Sheetz, Jim Aven, John Brower, Jill Cox, Duncan McIntosh and Tom Walz

**1. President Gant called the meeting to order at 2:00.**

**2. Approval of the Agenda Order**

Director Cousins made a motion to approve the Agenda as presented. Director Rose seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,  
Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

**3. Consent Calendar**

Director Rose made a motion to approve the Consent Calendar. Director Morris seconded the motion. The Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting December 12, 2019
- b. Accept Minutes of the Safety Meeting December 6, 2019
- c. Validate Bills of December, 2019
- d. Approve Financial Reports for November, 2019
- e. Validate Payment of Claim to Daniel Getti in the amount of \$581.00

The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,  
Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

**4. Public Input**

None

**5. Action Items**

- a. Items Pulled from Consent Calendar  
None

b. Accept Resignation from Director Clarence Rose and interview candidates to fill the vacancy on the Board of Directors

After a brief discussion, Director Morris made a motion to accept the resignation from Director Clarence Rose effective February 14, 2020, and proceed with candidate interviews to fill the vacancy on the Board of Directors. Director Rourke seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,  
Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

President Gant thanked Director Rose for his service to the District. She noted that he served as President for three years, and his leadership has been invaluable.

The Ad Hoc Committee made up of Directors Cousins and Morris, advised they selected three candidates to interview for the opening on the Board. President Gant led the interviews of candidates Carol Fall, Duncan McIntosh and Tom Walz.

c. Adopt Resolution 20-01, Resolution in Appreciation of Clarence Rose

President Gant read the proposed Resolution, after a brief discussion, Director Rourke made a motion to adopt Resolution 20-01 in Appreciation of Clarence Rose. Director Morris seconded the motion. The motion passed with the following Roll Call vote:

Director Cousins: Aye  
President Gant: Aye  
Director Morris: Aye  
Director Rourke: Aye  
Director Rose: Abstain

d. Amend Energy Net Policy to set the Low-Income Discount at twenty-five percent

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Rose made a motion to Amend the Energy Net Policy as presented. Director Rourke seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,  
Mike Rourke  
Noes: None  
Absent: None  
Abstain: None

e. Approve Declaration of Surplus Vehicle

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Morris made a motion to approve the Declaration of the 2010 Ford F-350 as Surplus to the District's needs and allow the General Manager to proceed with disposal of the vehicle pursuant to the District Policy. Director Cousins seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,  
Mike Rourke

Noes: None  
Absent: None  
Abstain: None

f. Approve new part-time Custodial Position

Mr. Hauser reviewed the Report with the Board. After a brief discussion relative to the State's passage of Assembly Bill 5 and other local impacts, Director Rourke made a motion approve a new part-time custodial position. Director Cousins seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,  
Mike Rourke

Noes: None

Absent: None

Abstain: None

g. Approve Professional Services Agreement for General Counsel with Underwood Law Offices, P.C.

Mr. Hauser reviewed the Report with the Board, after a brief discussion, Director Morris made a motion to approve the Professional Services Agreement for General Counsel with Underwood Law Offices, P.C. as presented. Director Rose seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Kelli Gant, Richard Morris, Clarence Rose,  
Mike Rourke

Noes: None

Absent: None

Abstain: None

## 6. Reports

### a. General Manager's Reports

- Land Exchange

Mr. Hauser provided an update on the Land Exchange. The District is currently awaiting the State Historic Preservation Office's recommendation relative to the Howe Ditch. If the mitigation recommendations submitted by the United States Forest Service are accepted, the project can move forward.

- Power Outages

Power outage list was distributed, attached and incorporated herein by reference.

- Balancing Authority of Northern California (BANC)

Mr. Hauser advised that the effort is still underway to move Western Area Power Administration transmission assets into the Energy Imbalance Market. Mr. Hauser will continue to work to ensure that there is no cost impact to the District or its customers.

- Western Area Power Administration (WAPA) Fiber

Mr. Hauser advised that the District intends to procure a prefabricated building on a piece of property leased from Sierra Pacific Industries on Oregon Mountain. WAPA will put a radio repeater on Oregon Mountain and will then

beam the communications to fiber installed at the Trinity PUD building. In exchange, the District would gain access to the WAPA Fiber in Weaverville and at the Lewiston substation. This also opens the door for the District to utilize Supervisory Control and Data Acquisition (SCADA) Communications.

- Right of Way Widening Project  
A meeting with WAPA, Aspen Environmental Group, the United States Forest Service and the Bureau of Land Management to discuss the project is scheduled for January 30, 2020.
- Central Valley Project Improvement Act (CVPIA) True Up  
Mr. Hauser advised about some recent developments relative to the CVPIA.
- Cash Balance  
Mr. Hauser advised that the District has had a cash decline of \$250,000 from the previous month.
- Rooftop Solar Exemption  
Mr. Hauser advised that the California Energy Commission has agendized the District's request for an exemption from California's Rooftop Solar Mandate for it's January 22, 2020 meeting. Wes Scribner, a local engineer, and Joanne Harper, a local architect, have agreed to attend the meeting and testify on behalf of the District and residents of Trinity County.

7. Discussion Items:

- a. None

8. Communications Received:

- a. None

9. Meetings and/or Workshops

- a. California Municipal Utilities Association Capitol Day  
Sheraton Grand Hotel, Sacramento  
January 27, 2020
- b. American Public Power Association Legislative Rally  
The Mayflower Hotel, Washington DC  
February 24-26, 2020
- c. Golden State Power Cooperative Capitol Day  
Sheraton Grand Hotel, Sacramento  
February 25, 2020
- d. California Municipal Utilities Association Annual Conference  
Westin St. Francis Hotel, San Francisco  
April 5-7, 2020

- e. National Rural Electric Cooperative Administration Legislative Conference  
Washington DC  
April 26-28, 2020
- f. National Rural Electric Cooperative Administration Annual Meeting  
New Orleans, LA  
March 1-4, 2020

Mr. Hauser requested that the Board advise Ms. Sheetz of their plans to attend upcoming meetings.

The Board took a brief recess at 3:35 p.m.

**10. Closed Session**

The Board entered into Closed Session at 3:40 p.m. The Board came out of Closed Session and immediately reconvened in Open Session at 4:30 p.m. President Gant reported that the Board took the following action:

- a. No action was taken.
- b. The Board voted to promote the Administrative Assistant to the Administrative Services Manager, and to increase her pay from \$3,050.39 per pay period to \$3,965.50 per pay period.

The Board came out of Closed Session and immediately reconvened in Open Session at 4:30 p.m.

**11. Public Input**

None

**12. Adjournment**

There being no further business, President Gant adjourned the meeting at 4:32 p.m.

ATTEST:

  
\_\_\_\_\_  
Alex Cousins, Clerk

  
\_\_\_\_\_  
Kelli Gant, President

OUTAGE SUMMARY  
DECEMBER 11, 2019 - JANUARY 7, 2020

Outage	Time Off	Sub	Map Location	# Out	Duration	Cause Desc	Equip Desc
196536	12/11/2019 10:57	Mill Street	Glen Road	60	0:26	Animal/Bird	Power Transformer
196581	12/11/2019 15:03	Lewiston	Wilson Road - Lewist	449	3:16	Material or Equipment Fault/Failure	UG Splice or fitting
196613	12/13/2019 6:59	Forest Glen	Forest Glen	6	7:21	Maintenance	Maintenance
196652	12/15/2019 8:04	Mill Street	Bear Creek Road	36	4:14	Overload	Fuse
196685	12/18/2019 8:00	Lewiston	Salt Flat/Goose Ranc	32	3:30	Maintenance	No Equipment Failure
196768	12/19/2019 13:29	Hyampom	Hyampom	47	0:29	Maintenance	Cross Arm or Crossarm Brace