

Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
March 12, 2020

Location: Trinity Public Utilities District Community Room
26 Ponderosa Lane, Weaverville, California
Board Present: Kelli Gant, Richard Morris, Michael Rourke, Thomas Walz
Board Absent: Alex Cousins
Others Present: Paul Hauser, Jim Underwood, Andy Lethbridge, Julie Catanese,
Sarah Sheetz, Jim Aven, Amy Gittelsohn, Tony Reed and John
Woodhouse

- 1. President Gant called the meeting to order at 2:01 p.m.**
- 2. Administer Oath of Office to new Board Member Thomas Walz.**

Ms. Sheetz administered the Oath of Office to Mr. Walz. The Board welcomed him to the District.

3. Approval of the Agenda Order

Director Morris made a motion to approve the Agenda as presented. Director Rourke seconded the motion. The motion passed with the following voice vote:

Ayes: Kelli Gant, Richard Morris, Michael Rourke, Thomas Walz
Noes: None
Absent: Alex Cousins
Abstain: None

4. Consent Calendar

Director Morris made a motion to approve the Consent Calendar. Director Rourke seconded the motion. The Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting February 13, 2020
- b. Accept Minutes of the Safety Meeting February 4, 2020
- c. Validate Bills of February 2020
- d. Approve Financial Reports for January 2020

The motion passed with the following voice vote:

Ayes: Kelli Gant, Richard Morris, Michael Rourke, Thomas Walz
Noes: None
Absent: Alex Cousins
Abstain: None

5. Public Input

Ms. Gittelsohn introduced her colleague, Tony Reed, who will be the District's contact at the Trinity Journal upon Ms. Gittelsohn's departure.

6. Action Items

- a. Items Pulled from Consent Calendar
None

- b. Award Bid for Hayfork Substation Structural Steel Fabrication to Western Utility Telecom, Inc. in the amount of \$60,340.

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Morris made a motion to award Bid 20-B1 for the Hayfork Substation Structural Steel Fabrication to Western Utility Telecom, Inc. in the amount of \$60,340 and authorize execution for the agreement as presented. Director Walz seconded the motion. There was some discussion amongst the Board relative to the terms of the agreement and the delivery schedule.

The motion passed with the following voice vote:

Ayes:	Kelli Gant, Richard Morris, Michael Rourke, Thomas Walz
Noes:	None
Absent:	Alex Cousins
Abstain:	None

- c. Adopt Resolution 20-03 Approving Amendment 1 to Contract 04-SNR-00648 with Western Area Power Administration for Operation and Maintenance of Meters

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Rourke made a motion Adopt Resolution 20-03, approving Amendment 1 to Contract 04-SNR-00648 extending the term of the Contract through December 31, 2029; and authorizing the General Manager to execute the Amendment. Director Morris seconded the motion. The motion passed with the following Roll Call vote:

Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye
Alex Cousins	-Absent

- d. Adopt Resolution 20-04 Approving Amendment 1 to Western Area Power Administration for Maintenance Services

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Morris made a motion to Adopt Resolution 20-04, approving Amendment 1 to Contract 03-SNR-00570 extending the term of the Contract through December 31, 2029 and replacing the General Power Contract Provisions; and authorizing the General Manager to execute the Amendment as presented. Director Rourke seconded the motion. The motion passed with the following Roll Call vote:

Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye
Alex Cousins	-Absent

6. Reports

a. General Manager's Reports

- Land Exchange

Mr. Hauser advised that efforts on the Land Exchange have been ongoing. He stated that legislation was passed 4-5 years ago that authorized the United States Forest Service (USFS) to exchange land with Trinity Public Utilities District (District) and provide the land to the Bureau of Land Management. The USFS land ownership is near the Weaverville Airport, while the District property is on Sky Ranch Road in Junction City. Many surveys and steps have taken place up to this point. There is currently a request for an appraisal of both sites in order for the exchange to move forward. Mr. Hauser noted that Director Cousins has been instrumental in assisting with moving the process along.

- Power Outages

Mr. Hauser stated that the Power Outage Summary, attached and incorporated herein by reference, is very short. He also advised that the emergency WAPA outage that occurred on March 8th in the middle of the night was due to an Osprey nest on a tower on the 60kV line requiring de-energization.

- Balancing Authority of Northern California

Mr. Hauser discussed the necessity of having a balancing authority and a brief history of BANC. The Western Area Power Administration (WAPA) is planning to enter the energy imbalance market (EIM) in April of 2021.

- Public Assistance Reimbursement, Mid-February 2019 Storms

The District recently received approximately \$816,000 in Public Assistance Reimbursements from the Federal Emergency Management Agency and the California Office of Emergency Services for the Mid-February 2019 Storms which were a declared disaster.

- Western Area Power Administration (WAPA) Fiber

This project continues to go well. The District will construct a building on Oregon Mountain, on property leased from Sierra Pacific Industries. WAPA will put their equipment in our building to improve radio communications in our area. In exchange, WAPA will provide the District access to its fiber.

- Right-of-Way Widening Project (ROW Project)

Mr. Hauser advised that Mr. Lethbridge attended the most recent meeting with the Bureau of Land Management and the United States Forest Service. Aspen Environmental Group has advised that some of the locations are not going to require much work in terms of access roads and biological surveys, which from a budget standpoint is encouraging.

- Local Agency Formation Commission (LAFCO)

LAFCO recently circulating information advising that there are two openings on the LAFCO Board. Any Board Members interested in serving are requested to let Ms. Sheetz know. Director Walz expressed an interest in serving.

- Coronavirus

Mr. Hauser advised that the District has taken the pro-active step of closing our lobby to the public. Director Walz inquired how many of our customers are currently on auto-pay. Ms. Sheetz advised that approximately 35% of our customers make payments with little or no assistance from office staff, whether it be auto-pay or some other form of online payment. The District also has the ability to take payments over the phone, and customers are still able to mail payments and/or place them in the drop box at the office.

b. Board Member Reports

President Gant reported on the American Public Power Association Legislative Rally she recently attended along with Keith Groves and Mr. Hauser in Washington DC. She reported that the three of them met with several legislators and topics of discussion included the Right-of-Way project, which was met with support from all parties. Mr. Hauser added that the discussions with the United States Forest Service were very productive.

Ms. Sheetz reported on her recent attendance at the Golden State Power Cooperative's (GSPC) Capitol Day in Sacramento. She, along with representatives from three other power cooperatives in California and Jessica Nelson, General Manager of GSPC met with legislators representing the territories for each cooperative. Discussions revolved around wildfire mitigation, liability insurance and the impact of public safety power shut-offs to publicly owned utilities receiving transmission on PG&E lines.

Ms. Sheetz also reported on her recent attendance with President Gant at the National Rural Electric Cooperative Association's (NRECA) Annual Meeting in New Orleans, LA. She advised that she participated in the Next Generation Leader's Experience, which included approximately 50 participants from cooperatives throughout the United States, and focused on training and education about current issues in the utility industry.

President Gant reported on the NRECA Annual Meeting, advising that she and Ms. Sheetz spent the first day in New Orleans participating in a Community Service Project conducted by Touchstone Energy. Approximately 100 participants painted five homes. The Annual Meeting included in excess of 8,000 attendees. President Gant had discussions with various other co-op Directors and Managers that included topics such as rates, wildfire mitigation and insurance.

c. Committee Reports

None

7. Discussion Items

None

8. Communications Received

None

9. Meetings and/or Workshops

- a. California Municipal Utilities Association Annual Conference - **POSTPONED**
Westin St. Francis Hotel, San Francisco
April 5-7, 2020

- b. National Rural Electric Cooperative Administration Legislative Conference -
Washington DC
April 26-28, 2020

The Board took a brief recess at 3:27 p.m.

10. Closed Session

The Board entered into Closed Session at 3:35 p.m. The Board came out of Closed Session and immediately reconvened in Open Session at 4:36 p.m. President Gant reported that the Board took no action in Closed Session.


11. Public Input

None

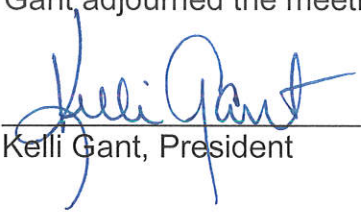
12. Adjournment

There being no further business, President Gant adjourned the meeting at 4:39 p.m.

ATTEST:



Michael Rourke, Vice-President



Kelli Gant, President

OUTAGE SUMMARY
 FEBRUARY 11, 2020 - MARCH 11, 2020

Outage	Time Off	Time On	Sub	# Out	Duration	Map Location	Cause Desc	Equip Desc
197849	2/18/2020 9:53	2/18/2020 10:55	Lewiston	1105	1:01	FB - Lewiston 1101	Tree (Private)	OH Conductor
198018	3/1/2020 13:53	3/1/2020 15:45	Mill Street	52	1:52	F11514	Tree (Private)	Fuse
N/A	3/9/2020 0:00	3/9/2020 1:45	Hayfork/Weav/DC	4844	1:45		WAPA Maintenance	WAPA Maintenance