

**Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
May 14, 2020**

Location: Trinity Public Utilities District Community Room
26 Ponderosa Lane, Weaverville, California
Board Present: Alex Cousins, Richard Morris, Michael Rourke and Thomas Walz
Board Present via Teleconference: Kelli Gant
Board Absent: None
Others Present: Paul Hauser, Andy Lethbridge, Julie Catanese, and Sarah Sheetz
Others Present via Teleconference: Jim Underwood, Jeff Morris, Jim Aven and John Brower

1. President Gant called the meeting to order at 2:00 p.m.

2. Approval of the Agenda Order

Director Rourke made a motion to approve the Agenda as presented. Director Cousins seconded the motion. The motion passed with the following roll call vote:

Alex Cousins	-Aye
Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye

3. Consent Calendar

Director Cousins made a motion to approve the Consent Calendar. Director Walz seconded the motion. The Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting March 12, 2020
- b. Accept Minutes of the Safety Meeting March 3, 2020
- c. Validate Bills of March, 2020
- d. Validate Bills of April, 2020
- e. Approve Financial Reports for February, 2020
- f. Approve Financial Reports for March, 2020
- g. Approve nomination of Thomas Walz to serve on the Trinity Local Agency Formation Commission (LAFCo) as a Regular Member representing an Enterprise District
- h. Ratify approval of Electric Service Contract with Robert Dewey of Family Trees in the amount of \$40,455.26.
- i. Approve Communications Site License Agreement with Sierra Pacific Land & Timber Company in the amount of \$750 per month for communications site on Oregon Mountain; and authorize the General Manager to execute the Agreement.
- j. Approve Task Order 4 in the amount of \$105,000 with Aspen Environmental Group for the Wildfire Risk Reduction, Reliability, and Asset Protection Project.

The motion passed with the following roll call vote:

Alex Cousins	-Aye
Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye

4. Public Input

None

5. Action Items

a. Items Pulled from Consent Calendar

None

b. Fiscal Year 20/21 Budget Assumptions and District Goals

Mr. Hauser reviewed the Report with the Board. Mr. Hauser identified revenues that exceeded expected projections, including FEMA funding for the 2019 storms, line extensions and the drought relief surcharge. He advised that while the District is not seeing significant increases in power costs yet, the impact of the drought relative to the expense of power costs is typically delayed 12-24 months.

President Gant stated that the purpose of this Item on the Agenda was to provide staff with direction in preparation of the FY 20/21 Budget. She inquired with the Board if an additional goal should be included relative to Reserves. President Gant suggested adding a Goal of 6 months of O & M Expenditures in Reserves to the FY 20/21 District Goals. The Board concurred.

President Gant inquired if a safety goal to include wildfire mitigation should be added, as the expenses for this work are significantly increasing. Board Members discussed this suggestion. President Gant recommended adding language to include wildfire mitigation to Goal 2, Objective 2. The Board concurred.

President Gant inquired if Goal 1, Objective 7 remains an appropriate Goal for FY 20/21. The Board discussed the suggestion. President Gant recommended removing a portion of Objective 7, the Board concurred.

Director Cousins inquired if the High Impact Load (HIL) Rate was capturing any new users. Staff advised there are currently 98 accounts identified as HIL since the adoption of the rate.

After a brief discussion, Director Walz made a motion to provide staff with questions or direction to assist in preparing a proposed Budget and to approve the FY 20/21 District Goals as amended. Director Morris seconded the motion.

The motion passed with the following Roll Call vote:

Alex Cousins	-Aye
Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye

- c. Adopt Resolution 20-05 Amending Rate Schedule No. 20, Primary High Impact Load Service to state that for the purpose of determining monthly usage all electric meters on a parcel shall have their energy usage aggregated and be treated as a single meter.

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Cousins made a motion Adopt Resolution 20-05, amending Rate Schedule No. 20, Primary High Impact Load Service to aggregate electric meters on each parcel for the purpose of determining monthly energy usage, as presented. Director Rourke seconded the motion. The motion passed with the following Roll Call vote:

Alex Cousins	-Aye
Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye

- d. Adopt Resolution 20-06 Amending Rate Schedule No. 1, Primary Residential Service A as presented.

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Morris made a motion to Adopt Resolution 20-06, Amending Rate Schedule No. 1, Primary Residential Service A, as presented. Director Walz seconded the motion. The motion passed with the following Roll Call vote:

Alex Cousins	-Aye
Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye

- e. Adopt Resolution 20-07 Ordering Board of Directors Election; Consolidation of Elections; and Specifications of Elections Order.

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Morris made a motion to Adopt Resolution 20-07, to Consolidate the Election of District Officers with the November 3, 2020, General Election and to require each candidate submitting a Candidate Statement to pay the County's estimated cost of \$275 for a Candidate Statement. President Gant suggested not stating the County's estimated cost on future Reports. Director Cousins seconded the motion. The motion passed with the following Roll Call vote:

Alex Cousins	-Aye
Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye

- f. Amend the Connection, Line Extension and Customer Requested Construction Fees Policy.

Mr. Hauser reviewed the Report with the Board. After a brief discussion regarding the fee structure, distance of meters from one another, and the number of High Impact Load projects currently in the pipeline, Director Rourke made a motion to amend the Connection, Line Extension and Customer Requested Construction

Fees Policy with the Fee Structure section amended to clarify the Fee Structure section. Director Morris seconded the motion. The motion passed with the following Roll Call vote:

Alex Cousins	-Aye
Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye

g. Amend the Utility Accounts Deposit Policy.

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Rourke made a motion to amend the Utility Accounts Deposit Policy as presented. Director Morris seconded the motion. The motion passed with the following Roll Call vote:

Alex Cousins	-Aye
Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye

h. Rescind the Second (Multiple) Connections Policy

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Cousins made a motion to Rescind the Second (Multiple) Connections Policy as presented. Director Rourke seconded the motion. The motion passed with the following Roll Call vote:

Alex Cousins	-Aye
Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye

6. Reports

a. General Manager's Reports

- Land Exchange

Mr. Hauser advised that he had received an approved scope of work relative to the appraisal from the retired lands expert from the USFS, but is working to obtain approval on the scope of work from the Forest Service.

- Power Outages

Mr. Hauser shared the Power Outage Summary which covers a two month time period from March 12 – May 12, 2020, attached and incorporated herein by reference.

- Inspections Progress

Mr. Hauser advised that the District has approximately 12,000 poles in its system. As of March 31, crews had inspected 1,487 poles. In the month of April, crews inspected an additional 1,168 poles, demonstrating that the District is on a path to sustainably inspect each pole in the system each year. Inspections are yielding Work Orders on approximately 10 percent of the poles

inspected. The poles to the Enterprise Mine on the North Fork of the Trinity River have been removed from inspection as the line has been de-energized since a power outage last winter.

- Right-of-Way Widening Project (ROW Project)
The ROW Project is well underway. Beginning on May 26, 2020, Aspen Environmental and Consulting Group (Aspen) will bring 20 Biologist and 10 Archaeologist to start assessing the project areas. The Western Area Power Administration's (WAPA) O & M Governance Board approved WAPA moving forward as the lead agency for the National Environmental Policy Act (NEPA) work. The District is the lead for the California Environmental Quality Act (CEQA) work. All of the Agencies involved, including Bureau of Land Management and United States Forest Service have been very supportive. The District will be going from 20' to 130' rights of way on approximately 270 miles of power lines. Aspen will survey a 250' wide buffer, and include access roads in the survey. Aspen has already captured the databases from recently completed projects within the ROW Project footprint.

- Western Area Power Administration (WAPA) Fiber
Mr. Hauser advised that the District has an agreement in place and that it may have access to the fiber by the end of summer. The District plans to have a building on Oregon Mountain within 18 months.

- COVID-19
The District Office remains closed to the public, and will continue to follow guidance from the County and State relative to COVID-19. The District hired a new custodian, Keith Morris, who has been doing an excellent job keeping the office clean and sanitized.

b. Board Member Reports
None

c. Committee Reports
None

7. Discussion Items
None

8. Communications Received

a. Correspondence from Customer Judith Haseltine regarding Clerk II, Marjie Watkins.

Ms. Sheetz shared that a customer had recently sent in a note praising Marjie Watkins for her assistance.

9. Meetings and/or Workshops
None

The Board took a brief recess at 3:54 p.m. and reconvened in Closed Session at 4:00 p.m. The Board reconvened in Open Session at 4:45 p.m. and reported the following:

10. Closed Session

a. Closed Session Item Under Government Code §54956.9

Conference with Legal Counsel

One Potential Case

No Reportable Action

b. Closed Session Item Under Government Code §54957.6

Conference with Labor Negotiator

Agency Negotiator: General Manager

Employee Organization: Trinity Public Utilities District Employees Association

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Gant made a motion to authorize the General Manager to add an additional lineman position and purchase necessary equipment to form a third crew. Director Cousins seconded the motion. The motion passed with the following Roll Call vote:

Alex Cousins	-Aye
Kelli Gant	-Aye
Richard Morris	-Aye
Michael Rourke	-Aye
Thomas Walz	-Aye

11. Public Input

None

12. Adjournment

There being no further business, President Gant adjourned the meeting at 4:47 p.m.

ATTEST:



Alex Cousins, Clerk



Kelli Gant, President

OUTAGE SUMMARY
MARCH 12, 2020 - MAY 12, 2020

Outage	Time Off	Time On	Sub	Crew	# Out	Duration	Map Location	Cause Desc	Equip Desc
198327	3/17/2020 2:21	3/17/2020 7:50	Douglas City	(DonnyP)(MikeG)(JoeP)(BenD)	21	5:29	F7965N	Tree	OH Conductor
198334	3/17/2020 8:04	3/17/2020 9:52	Douglas City		21	1:48	F7965N	Snow/Ice	OH Conductor
198381	3/18/2020 14:04	3/18/2020 15:51	WAPA Trinity	(BenD)	18	1:47	F2449	Animal/Bird	Fuse
198382	3/19/2020 9:00	3/19/2020 13:19	Lewiston		17	4:19	F3286	Maintenance	Maintenance
198425	3/19/2020 12:36	3/19/2020 16:30	Hayfork	(BenD)	46	3:54	F9035	Overload	Power Transformer
198569	3/31/2020 0:09	3/31/2020 13:04	Hyampom		22	12:55		Maintenance	Maintenance
198623	4/4/2020 10:57	4/4/2020 16:45	Mill Street	(CodyM)	27	5:47	F12213	Maintenance	Maintenance
198625	4/4/2020 12:58	4/4/2020 16:45	Mill Street	(CodyM)	14	3:47	F12325	Maintenance	Maintenance
198645	4/6/2020 9:07	4/6/2020 10:08	Mill Street		53	1:01	F11514	Tree	Fuse
198693	4/8/2020 15:25	4/8/2020 16:48	Hayfork	(DonnyP)(CodyM)(BenD)	32	1:22	F9212	Customer Cutdown Tree	Fuse
198734	4/13/2020 8:00	4/13/2020 13:00	Hayfork		10	5:00		Maintenance	Maintenance
198848	4/13/2020 18:56	4/13/2020 19:57	Mill Street	(JoeP)	274	1:01	F1101/3	Vehicle Accident	Pole
198939	4/17/2020 20:13	4/17/2020 21:17	Hayfork	(JeremyB)	28	1:04	F8256	Tree	OH Conductor
199035	4/21/2020 8:00	4/21/2020 14:24	WAPA Trinity		566	6:24		Maintenance	Maintenance
199036	4/23/2020 8:00	4/23/2020 16:56	Mill Street		425	8:56		PG & E Maintenance	PG & E Maintenance
199248	4/28/2020 16:21	4/28/2020 19:56	WAPA Trinity	(BenD)	263	3:34	F5613	Unknown Cause	Fuse
199356	5/1/2020 15:37	5/1/2020 17:13	Hayfork	(BenD)	517	1:36	F15019	Material or Equipment Fault/Failure	Unknown Equipment Failure
199387	5/6/2020 6:00	5/6/2020 20:00	Big Bar		123	14:00		PG & E Maintenance	PG & E Maintenance
199388	5/7/2020 8:00	5/7/2020 14:52	Lewiston		188	6:52		Maintenance (Regulators)	Maintenance (Regulators)