

Trinity Public Utilities District
MINUTES OF THE REGULAR BOARD MEETING
July 9, 2020

Location: Trinity Public Utilities District Community Room
26 Ponderosa Lane, Weaverville, California
Board Present: Alex Cousins, Richard Morris, Michael Rourke and Thomas Walz
Board Absent: Kelli Gant
Others Present: Paul Hauser, Andy Lethbridge, Julie Catanese, and Sarah Sheetz
Others Present via Teleconference: None

1. Vice-President Rourke called the meeting to order at 2:02 p.m.

2. Approval of the Agenda Order

Director Cousins made a motion to approve the Agenda Order. Director Morris seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Richard Morris, Michael Rourke, Thomas Walz
Noes: None
Absent: Kelli Gant
Abstain: None

3. Consent Calendar

Director Morris requested that Item 3b. Accept Minutes of the Safety Meeting June 2, 2020 be moved to Action Items. Director Cousins made a motion to approve the Consent Calendar as amended. Director Morris seconded the motion. The Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting June 11, 2020
- b. ~~Accept Minutes of the Safety Meeting June 2, 2020 (Moved to 5a)~~
- c. Validate Bills of June, 2020
- d. Approve Financial Reports for May, 2020
- e. Approve Electric Service Contract with Brian Coll in the amount of \$7,024.89, for single-phase 400 amp service at a parcel in Hyampom.
- f. Approve Electric Service Contract with Redding Rancheria Tribal Health in the amount of \$19,307.30 for three-phase 1400 amp service at a parcel in the Weaverville Industrial Park.
- g. Approve Electric Service Contract with Milka Aratlakova, in the amount of \$24,320.35, for three-phase 1400 amp service at a parcel in Hyampom.
- h. Validate Denial of Claim submitted on behalf of Cecil R. Connor.

The motion passed with the following voice vote:

Ayes: Alex Cousins, Richard Morris, Michael Rourke, Thomas Walz
Noes: None
Absent: Kelli Gant
Abstain: None

4. Public Input

None

5. Action Items

a. Items Pulled from Consent Calendar

3b. – Accept Minutes of the Safety Meeting June 2, 2020

Director Morris inquired about three items in the Safety Meeting Minutes from June 2, 2020, including a power theft in Hayfork, and two car vs. pole due to drunk driving. Mr. Hauser responded to the inquiry, describing the power theft and advising that the District does bill the drivers insurance for property damage if the driver is insured. Director Morris made a motion to accept the Minutes of the Safety Meeting on June 2, 2020, Director Cousins seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Richard Morris, Michael Rourke, Thomas Walz
Noes: None
Absent: Kelli Gant
Abstain: None

b. Approve Agreement for Professional Services with Susan Stohr to provide federal lobbying efforts.

Mr. Hauser reviewed the report with the Board. After a brief discussion, Director Cousins made a motion to approve the Agreement for Professional Services with Susan Stohr to provide federal lobbying efforts. Director Morris seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Richard Morris, Michael Rourke, Thomas Walz
Noes: None
Absent: Kelli Gant
Abstain: None

c. Approve Non-represented Employees Salary Schedule effective December 31, 2019, and effective June 14, 2020.

Mr. Hauser reviewed the Report with the Board. After a brief discussion, Director Walz made a motion to approve the non-represented employees Salary Schedule effective December 31, 2019, and effective June 14, 2020, attached and incorporated herein. Director Cousins seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Richard Morris, Michael Rourke, Thomas Walz
Noes: None
Absent: Kelli Gant
Abstain: None

6. Reports

a. General Manager's Reports

• Candidate Filing Period – November 3, 2020 Election

Mr. Hauser advised that the Candidate filing period for the November election opens July 13, 2020 and closes August 7, 2020. Candidates are required to file with the Trinity County Clerk.

- Land Exchange
Mr. Hauser advised that there is no update on the land exchange at this time.
- Power Outages
The Outage Summary, attached and incorporated herein, was shared with the Board. Mr. Hauser noted that the June 30, 2020 planned outage for Hayfork and Douglas City went longer than expected. Mr. Lethbridge advised that the crews were ahead of schedule, and then encountered some difficulty with a 3-pole structure between Weaverville and Douglas City, followed by a discovery of vandalism to equipment that was staged for one of the pole replacements. The outage lasted approximately 3 hours longer than anticipated, however, proceeding with the work on June 30 prevents an additional full day outage for the Douglas City Substation. Staff remained in the office to respond to customer calls and inquiries until the power was restored.
- Balancing Authority of Northern California (BANC)
Mr. Hauser advised that BANC formally voted to pay the District's load cost associated with participation in the Energy Imbalance Market.
- Western Area Power Administration (WAPA) Fiber
Mr. Hauser advised that the District may have access to the fiber by the end of Summer 2020. The District continues to work on design of a building to house facilities on Oregon Mountain.
- Right-of-Way Project
Mr. Hauser advised that the Right-of-Way project is moving forward, but that the expense of the NEPA may exceed the initial estimate. Total costs are anticipated to be \$3,000,000, which will be offset by WAPA's participation. The Board discussed how to best proceed with the work to clear the rights-of-ways following all approvals.
- Trinity County Fair Livestock Auction
Mr. Hauser advised that the Trinity County Livestock Auction is expected to proceed as an in-person event at this time. The District participates by purchasing animals from local youth, and then donates the meat to local food banks. Public Benefit funds are used for the purchases. In 2019, the District spent approximately \$14,000 at the Auction.
- Trinity County Brewing Company
Mr. Hauser reported that the Trinity County Brewing Company recently qualified for Rate Schedule No. 21, Commercial Power Service Promotional Rate, which allows for a discount on rates and charges on their utility bill based on an electrical demand of at least 25kW and the creation of at least five (5) new full time jobs in the District's service territory.

b. Board Member Reports

- Local Agency Formation Commission (LAFCo)
Director Walz reported that he attended his first LAFCo meeting through Zoom. An item of note was the recommitting to a reduced parcel tax initiative brought

by the local ambulance service provider. The initiative will require a two-thirds vote to be successful.

c. Committee Reports

• Weaverville Elementary School

The Community Investment Committee approved a request for the installation of three power poles and lights at an estimated cost of \$5,600 to improve safety on the Weaverville Elementary School Campus.

7. Discussion Items

None

8. Communications Received

Mr. Hauser shared an e-mail received from Tim and Cynthia Stimpel on Rush Creek Road thanking Vegetation Manager David DeLange and crews for the prompt response to the Stimpel's report of trees threatening powerlines near their residence.

9. Meetings and/or Workshops

None

The Board took a brief recess at 3:15 p.m., entered into Closed Session at 3:25 p.m. The Board Reconvened in Open Session at 3:50 p.m. and reported the following:

10. Closed Session

a. Closed Session Item Under Government Code §54956.9

Conference with Legal Counsel

One Potential Case

No Reportable Action

b. Closed Session Item Under Government Code §54956.95

Liability Claims

Mr. Hauser reviewed the Report with the Board. After discussion, Director Morris made a motion to approve payment of claim in the amount of \$3,500 to James and Amy Curry. Director Cousins seconded the motion. The motion passed with the following voice vote:

Ayes: Alex Cousins, Richard Morris, Michael Rourke, Thomas Walz

Noes: None

Absent: Kelli Gant

Abstain: None

11. Public Input

None

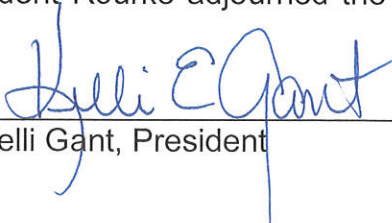
12. Adjournment

There being no further business, Vice-President Rourke adjourned the meeting at 4:00 p.m.

ATTEST:



Alex Cousins, Clerk




Kelli Gant, President

Trinity Public Utilities District
Nonrepresented Employees - Bi-weekly Salary Schedule
Beginning with first pay period that includes December 30, 2019

	<u>Effective Date</u>	<u>Minimum</u>	<u>Maximum</u>
General Manager	9.6.2019	\$ 8,915.47	\$ 8,915.47
Electric Superintendent	7.1.2019	\$ 6,344.60	\$ 6,344.60
Office Administrator	7.1.2019	\$ 4,171.82	\$ 4,171.82
Chief Financial Officer	7.1.2019	\$ 5,071.39	\$ 5,071.39
Administrative Assistant	12.30.2019	Position Eliminated	
Administrative Services Manager	12.30.2019	\$ 3,965.50	\$ 3,965.50

Approved: _____


Michael Rourke, Vice-President

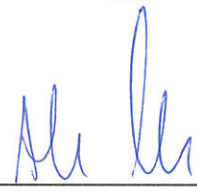
Attested: _____


Alex M. Cousins, Clerk

Trinity Public Utilities District
Nonrepresented Employees - Bi-weekly Salary Schedule
Effective for Pay Period Beginning June 14, 2020

	<u>Effective Date</u>	<u>Minimum</u>	<u>Maximum</u>
General Manager	9.6.2019	\$ 8,915.47	\$ 8,915.47
Electric Superintendent	6.14.2020	\$ 6,534.93	\$ 6,534.93
Chief Financial Officer	6.14.2020	\$ 5,578.53	\$ 5,578.53
Administrative Services Manager	6.14.2020	\$ 4,362.05	\$ 4,362.05

Approved: 
Michael Rourke, Vice-President

Attested: 
Alex M. Cousins, Clerk

OUTAGE SUMMARY
JUNE 11, 2020 - JULY 8, 2020

Outage	Time Off	Time On	Substation	# Out	Duration	Map Location	Cause Desc	Equip Desc
200045	6/11/2020 9:22	6/11/2020 10:32	Hayfork	6	1:09	Duncan Creek	Unknown Cause	Fuse
200094	6/12/2020 14:52	6/12/2020 16:13	Lewiston	425	1:21	Steel Bridge, Poker Bar, Top of the Grade	Rain	Unknown Equipment Failure
200088	6/13/2020 7:00	6/13/2020 17:00	Hyampom	186	10:00	Hyampom Sub	PG&E Maintenance	PG&E Maintenance
200192	6/16/2020 18:35	6/17/2020 1:30	Mill Street	8	6:55	Junction City/Helena Road	Tree	No Equipment Failure
200198	6/16/2020 19:02	6/16/2020 19:40	Mill Street	554	0:38	Nugget Lane/Martin/Glen	Balloon in Wires	Default - Do Not Use
200249	6/20/2020 7:51	6/20/2020 8:15	Mill Street	636	0:24	Leslie Lane/Hanover/Easter Ave	Unknown Cause	Circuit breaker
200312	6/23/2020 4:59	6/23/2020 8:00	WAPA Trinity	567	3:01	North Lake	Tree	Fuse
200448	6/28/2020 11:02	6/28/2020 14:02	Hayfork	54	3:00	Horsetail Hill/Vista/Circle Dr.	Wind	Fuse
200490	6/30/2020 7:00	6/30/2020 20:11	Douglas City	394	13:11	DC Sub	Maintenance	Maintenance
200488	6/30/2020 7:00	6/30/2020 20:14	Hayfork	1498	13:14	HF Sub	Maintenance	Maintenance
200639	7/1/2020 18:00	7/1/2020 19:05	Forest Glen	33	1:05	FG Sub	Switching for PG&E	Switching for PG&E
200701	7/4/2020 10:50	7/4/2020 15:02	Lewiston	161	4:12	R5730 - Rush Creek	Tree	No Equipment Failure