

**Trinity Public Utilities District  
MINUTES OF THE REGULAR BOARD MEETING  
July 12, 2012**

Location: Trinity Public Utilities District Community Room  
Weaverville, California  
Board Present: Thomas Ludden, Richard Morris, Rose Owens, Keith Groves,  
Kelli Gant  
Board Absent: None  
Others Present: Paul Hauser, Julie Catanese, James Underwood, Andy  
Lethbridge, Karen Palmer, Kellie Ambrose,

**1. President Morris called the meeting to order at 2:00 p.m.**

**2. Approval of the Agenda order**

Director Ludden motioned to approve the Agenda order. With a second from Director Owens, the motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,  
Keith Groves  
Noes: None  
Absent: None  
Abstain: None

**3. Consent Calendar**

Director Ludden motioned to approve the Consent Calendar. Second by Director Groves, the Consent Calendar included:

- a. Approve Minutes of the Regular Board Meeting June 14, 2012
- b. Approve Minutes of the Safety Meeting June 5, 2012
- c. Validate Bills of June, 2012
- d. Approve Financial Reports for May, 2012
- e. Approve Task Order 30 to Provide Miscellaneous Engineering Support, Maintenance of Substations, and Other Major Electrical Equipment
- f. Authorize the Purchase of Vehicles From State Bid

The motion passed with the following voice vote:

Ayes: Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant,  
Keith Groves  
Noes: None  
Absent: None  
Abstain: None

**4. Public Input**

- a. None

**5. Action Items**

- a. Items Pulled from Consent Calendar

None

- b. Revise the District's Connection, Line Extension and Customer Requested Connection Fees Policy and Installment Payments for Line Extensions Policy

Mr. Hauser reviewed the Report with the Board. Mr. Hauser also informed the Board that he and Mr. Lethbridge attended a homeowner's association meeting in Long Canyon over the weekend. The homeowner's association will be contacting the part-time residents to discuss the possibility for electric service.

There was discussion regarding the interest rate that was proposed.

Director Ludden motioned to revise the Connection, Line Extension and Customer Requested Construction Fees Policy and Installment Payments for Line Extension Policy as proposed. Seconded by Director Owens, the motion passed with the following voice vote:

Ayes:	Thomas Ludden, Richard Morris, Rose Owens, Kelli Gant, Keith Groves
Noes:	None
Absent:	None
Abstain:	None

## 6. Discussion Items

- a. None

## 7. Reports

- a. Board Member Reports  
None

- b. Committee Reports  
None

- c. General Manager's Reports
- Lewiston Project

Mr. Hauser stated that he is making progress on the revenue enhancement and cost savings efforts. He has a verbal agreement with the City of Redding and RTA is working on ways to cut some construction costs. The Bureau is also in agreement that the District can own the facilities, however there is still some concern regarding extending the Lease of Power Privilege.

There was discussion regarding the Delta Reform and how the Lewiston Project could be affected.

Mr. Hauser stated that he will be speaking with the Trinity County Board of Supervisors in August regarding the River Restoration and the Lewiston Project.

- Land Exchange  
Mr. Hauser informed the Board that the appraisals are nearly completed for the property involved in the land exchange. He also stated that he anticipates the Bill to be moving from the House to the Senate within the next couple of weeks.
- Website  
Mr. Hauser advised the Board that Director Gant provided assistance with the outline and navigational structure for the Website. This information has been provided to Peter Griggs. Staff is gearing up to provide content to Peter for inclusion on the Website.
- Power Outages  
Mr. Hauser reported to the Board that the District had two outages over the last month. The first lasted approximately 40 minutes and it affected a portion of Weaverville, including the Tops complex. This outage was caused by a Locust tree limb breaking and falling on the electric line two spans from the Mill Street Substation.

The second outage was caused by a Digger Pine breaking and falling through the electric lines in Big Flat. This outage occurred at 8:15 p.m. and power was restored around midnight.

Mr. Hauser also discussed the significant number of outages that the linemen respond to that are because of a customer's breaker. Mr. Hauser was directed to address this issue at a future Board Meeting.

- Community Choice Aggregation  
Mr. Hauser stated that Trinity County Supervisor Wendy Otto has been meeting with community members and will be making a presentation to the full Board of Supervisors about the Voluntary Community Choice Aggregation District concept. She has requested that Mr. Hauser attend the Board of Supervisor's meeting in September to assist with the presentation.
- Meeting with Long Canyon Homeowners  
This Item was discussed during Item 5(b) on the Agenda.

#### Not on the Agenda

- CalPERS Review  
Mr. Hauser informed the Board that CalPERS has contacted Staff and has scheduled a review of the District's CalPERS Contract and the information that the District is reporting. He stated that he feels this is a positive step to insure that the District is providing correct information to CalPERS.

- Western Refund  
Mr. Hauser advised the Board that the District has received a refund of \$94,050 from Western. This refund is because Western has continued to bill the District for Scheduling Coordinator Services since October 2010 even though BANC had taken over this responsibility.
- Late Payment Policy  
Mr. Hauser informed the Board that the current Utility Billing Delinquency, Late Payment, and Disconnections Policy requires Staff to call customers regarding a past due balance on their electric account. Staff is regularly calling approximately 350 customers a month, and some of those customers more than once. He also stated that the vast majority of these customers are frequently on the Disconnect List every month. The Board directed Mr. Hauser to address this at a future Board meeting.

## 8. Communications Received

- a. None

## 9. Meetings and/or Workshops

- a. NCPA Annual Conference  
Monterey, CA  
September 19-21  
President Morris, Director Gant, Director Groves, and Director Owens stated that they will be unable to attend this conference.
- b. Western Stakeholder Workshop  
Folsom, CA  
July 26, 2012  
Mr. Hauser stated that there was a pre-workshop meeting today that President Morris, Director Ludden and Director Gant attended. This workshop is regarding the Chu Memo.

## 10. Closed Session

Director Ludden motioned to go into Closed Session at 3:26 p.m., second by Director Owens, the Board entered into Closed Session on the following:

- a. Closed Session Item Under Government Code §54956,.9(b)  
**Conference with Legal Counsel – Anticipated Litigation**  
Two Potential Cases
- b. Closed Session Item Under Government Code §54956.9(a)  
**Conference with Legal Counsel – Anticipated Litigation**  
One Potential Case  
McColm vs. PG&E, et al

Trinity County Superior Court Case No. 10CV065

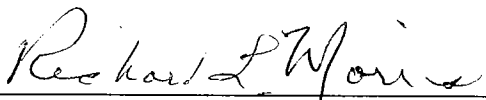
Andy Lethbridge, Julie Catanese, and Kellie Ambrose departed at 3:26 p.m.

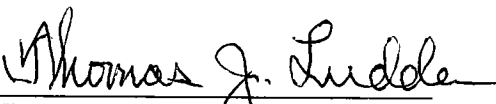
Karen Palmer departed at 3:31 p.m.

The Board came out of Closed Session and immediately reconvened in Open Session at 3:43 p.m. President Morris reported that the Board took no action in Closed Session.

**11. Adjourn**

Motion to adjourn by Director Gant, second by Director Groves, passing unanimously, the Board adjourned at 3:44 p.m.

  
Richard Morris, President

ATTEST:   
Thomas J. Ludden, Clerk